

**Minutes of a Meeting of the Waldridge
Parish Council held on
12 September 2017 at 7.00pm**



Present: Councillors - Baker, Cork, Davies, Foster, Harding, Howie, Martin, Moody and Warren

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker and Cllr Paul Sexton - County Councillors and 3 members of the public.

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Apologies received from Cllr McDonnell

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Questions from members of the public:**

2 members of the public attended to discuss agenda item G. This items was brought forward.

The new gate on the Millennium Green has given cause of concern to several residents. The Council to meet with PRoW to discuss how this can be rectified.

5. **Police Report:**

No police presence, but report submitted - Update on speedwatch, stating after the results it will be forwarded to the traffic department for further action to be taken.

3 anti social behaviour, 1 RTC, 1 theft, 2 burglary and 1 road related.

One resident attended stating he not happy with the lack of police presence around the parish, he was advised to speak to senior police management.

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 11 July 2017 were approved and signed by the Chairman.

7. **Clerks report:**

Nothing to report

8. **Parish Matters and on-going items**

a) **Planning applications received**

DM/17/02243/FPA	31 Embleton Drive	First floor extension to front,	Jayne Pallas
	Chester-le-Street	single storey extension to front	
	DH2 3JS	and two storey extension to rear	Delegated

Resolved *To recommend approval*

b) **To consider any planning applications received after the agenda was published.**

- *No applications received*

c) **County Councillors report –**

Cllr Bainbridge sent a written report stating he had received information from an officer in County Hall that the solicitors for Barratt's Homes have been instructed to make progress on the transfer of the land at Birch View, Poppyfields Estate, hopefully it won't be long before it is all sorted out. This to be passed to the residents.

Cllr Sexton spoke of the planning application at 40 Embleton Drive. The Chair added he was disappointed that Cllr Bainbridge couldn't help the residents due to him being on the planning committee.

d) **Conclusion of Audit** – The Clerk confirmed that the external audit had been completed and an unqualified audit opinion had been given. Only one issue to note.

Resolved: *The Clerk should complete the Notice of Conclusion of Audit for the year ended 31 March 2017*

e) **Play area on Millennium Green** - Several residents have requested a small play area to be installed on the Green. Further investigation to take place before any decision to be made

Resolved: *The Clerk to get costings of initial installation, maintenance and cost of ownership. To speak to DCC to gather advice.*

f) **Building work** - The work has been completed, they gave a £600 discount due to starting the work late. The members discussed the work carried out and are happy to pay invoice.

g) **Gate on Millennium Green** - This was covered in the public participation

h) **Seating on Millennium Green** - After residents have requested seating, the Clerk to get costs of vandal proof seats and bring to the next meeting for decision. The Clerk to put in next clippings to ask residents views.

i) **Bridle path on Millennium Green** - A resident asked for an overgrown hedge to be cut down. The ownership of this land is unsure, Cllr Sexton has paid for the removal of the hedge and will try to ascertain who owns the land for any future problems.

j) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The Caretaker gave a verbal report, stating no issues arising within the green, all equipment in sound order other than after a horse rode over the bridge and broke one slat, it was deemed urgent to get repaired. Charlton fence donated the wood.

Resolved: *Report noted, the Chair thanked Charlton Fencing*

k) **General Data Protection Regulations** - New regulations will be coming into force in 2018 which will impact on Parish Councils. Training will be given and the Clerk requested as many councillors attend. New email addresses were given out to the members.

l) **Timetable of events** – CDALC forthcoming events (if any)

- 3rd October training to take place in the Parish rooms.
- CDALC AGM 21 October at County Hall

Resolved: *It was agreed to carry out the training as most of the members will be attending. 2 members to attend the AGM*

m) **Award evening date** - The date was agreed as 24 October, further arrangements to be discussed at the next meeting.

n) **Annual maintenance agreement** - A cost of £270 was received from Chris Gavigon to carry out the maintenance on the Millennium Green.

Resolved: *The members agreed to the cost, the Clerk to get copy of his insurance.*

o) **Insurance quote** - A three year quote received giving a discount.

Resolved: *It was agreed to go with the 3 year quote from Came and Co*

p) **Halloween Night** - All arrangements were discussed, suggested purchasing more glow sticks and prizes

Resolved: *It was agreed to purchase glow sticks and prizes. All other arrangements to be discussed at the next meeting.*

q) **Friends of Congburn Woods** - Cllr Davies gave an update. Applying to the charity commission and then will apply for funding.

r) **Policy review** - (if any to be reviewed/adopted)

- Equality and Diversity

Resolved: *It was agreed to approve with no changes and be updated on website*

s) **Correspondence received**

- Nothing received

t) **Correspondence received after agenda published** (to note only)

- Nothing received

u) **Waldridge in Bloom working group update** –

Cllr Cork gave an update. More help is required from the members. Best kept garden winners to be given to the Clerk

Resolved: *Update noted. It was agreed to help out with the beds*

- v) **Fun day** - The event was discussed and all agreed was a very successful event. Purchasing more tables, medals, hire of toilet was discussed. The gazebo which broke is going to be refunded. A further smaller one to be purchased before next years event.

Resolved: *It was agreed to purchase 2 more large tables. Discuss toilet, gazebo and medals closer to date*

- w) **AAP forum update** - No update

- x) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

WW1 event

9. **Financial Matters**

	(a) <u>Payments</u>	
<u>Resolved:</u> That the following payments be agreed:		
	<ul style="list-style-type: none"> (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) 	<ul style="list-style-type: none"> T That the sum of £650.26 be paid to Mrs A Foster (August 2017 wage) That the sum of £211.70 be paid to Mr B Laidler (August 2017 wage) That the sum of £36.00 be paid to Mrs A Foster - allowance That the sum of £892.15 be paid to Came and Co if agreed That the sum of £116.99 Mrs A Foster Gazeebos and hi vis vests That the sum of £276.00 be paid to BDO That the sum of £900.00 be paid to DCC - boom gate That the sum of £7,000 be paid to Premier Buildings North East That the sum of £180 be paid to Snowball printers That the sum of £150.00 be paid to Crazy Creatures That the sum of £33.74 be paid to G Cork - food for bloom group That the sum of £134.28 be paid to M Howie - tombola That the sum of £116 be paid to which ever charity is chosen That the sum of £509.28 be paid to St Barnabas Nursery watering
	(b) <u>Receipts</u>	<p><u>Resolved:</u> That the following receipts be noted:</p> <ul style="list-style-type: none"> (1) That the sum of £24.00 was received for room hire
<p>10. <u>Date of Next Meeting</u></p> <p>10 October 2017 - to commence at 7.00pm</p> <p>The meeting terminated at 8.45.pm</p> <p style="text-align: right;">Chairman Date</p>		