

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on
10 April 2012 at 7.00pm



Present: Councillors – Brannan, Cork, Douglas, Foster and Richardson

Also in attendance - Angela Foster, Parish Clerk, Cllr Bainbridge and 3 members of the public

1. **Apologies for Absence:**

Resolved: Cllrs Donkin, Harris and McDonnell gave their apologies and the reasons were accepted. No apologies received from Cllr Howie.

2. **Declaration of Interest:**

Resolved: No members declared an interest on any agenda item

3. **Questions from members of the public:**

Steps at Inn on the Green – the residents wanted to know who was responsible for installing the steps as they are very steep and not very wide. The Clerk to contact KevinTelford.

4. **Police Report:**

No police presence, but report submitted – 9 total incidents - 1 anti social nuisance, 2 criminal damage, 1 theft, 4 burglaries and 1 road related.

5. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 13 March 2012 were approved and signed by the Chairman.

6. **Clerks report:**

The Clerk submitted a report – to further comments

7. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

2/12/00044/FUL	7 Cedar Street Waldridge Chester-le-Street Durham DH2 3SH	Erection of single storey extension of rear of dwelling
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Resolved: *To recommend approval*

b) **To consider any planning applications received after the agenda was published.**

Nothing to report

c) **Northumbria in Bloom update**

- i. Cllr Cork gave an update from working group held on 20 March.
- ii. It was discussed starting watering the beds when the weather is dry, even in the winter, as the spring bedding has suffered due to dry weather.
- iii. The jubilee trees are to be planted, the stakes and posts have been purchased.
- iv. The cost of summer bedding is £2,315.46 – other bedding plants costs are £1,642

Resolved:

- i. Update Noted
- ii. It was agreed to allow watering to start as soon as weather is dry during the year and in future years.
- iii. Trees to be kept until the Autumn
- iv. It was agreed to place order for plants from St Barnabas Nursery for £2,315.46 plus other bedding at £1,642

d) **Parking in the village** – no update received since the working group, the Clerk to continue to chase for feedback, quotes needed before funding can be sourced.

e) **Jubilee event** – Costs of the medals for the event was discussed.

Resolved: *It was agreed to purchase 100 medals to give to the children at a cost of £1.09 each. It was agreed to check costs of chocolate medals and metal medals before next meeting for the funday.*

f) **Fun day** – arrangements and activities for the day was discussed

Resolved: *It was agreed to hire bouncy castle, organ, lazer shootout, climbing wall, tea pot ride, shuggy boats, loo hire, falconry and face painter. The Clerk to finalise all arrangements*

g) **Correspondence received**

- i. Resignation letter received from Judith Trotter
- ii. Request from resident to ask if the garden waste couldn't be emptied earlier than April

Resolved:

- i. *The resignation was accepted, the Clerk to contact the monitoring officer to request an election*
- ii. *The bins are only one week later, they will not start the collections any earlier next year.*

h) **Correspondence received after agenda published** – for noting

- Nothing received

i) **Parish Rooms** –

- i. A quote for taking the boards off will cost £240. This from the same company chosen to carry out plastering.

Resolved:

- i. *It was agreed to get the work done after asbestos survey was complete.*

j) **Standing orders / Financial Regulations** – The Clerk submitted the policies for approval and suggested changes, these to be adopted at the Annual meeting of the Council in May.

Resolved: *It was agreed to carry out suggested changes – change £200 to £300 for Clerks delegated powers, £200 - £400 before having to get 3 quotes and take out the number of years a Chair can stand.*

k) **Annual Parish Meeting** – this meeting to be held 24 April 2012 at 7.00pm. The Clerk to contact speakers to confirm attendance, the Chair to sign the agenda and notice.

l) **Annual report** – the Clerk to finalise the report and email round for approval, this to be copied and given out at the APM

m) **Grants** – Three organisations applied for grants

Resolved: *It was agreed to support the Scouts £380 and Junior Rangers £120, the cheques to be raised and invite them to the APM to collect.*

n) **Nomination papers** – The Clerk requested the nomination papers previously distributed. These to be brought to the May meeting and voted on.

o) **Welcome sign** – Only one company has given a quote of £380. Other companies asked but have said they could not do the work.

Resolved: *It was agreed to try to find out an easier way of heightening the sign before next meeting.*

p) **Litter pick** – The date for the Big Spring Clean Up is from 16 April until 11 May

Resolved: *It was agreed to be part of the project, the weekend of 28 April, the Clerk to contact DCC. The risk assessment was agreed.*

q) **Summer clippings** - The Clerk requested if a separate flyer was needed for the fun day or be part of the summer clippings, this to be ready for print in August.

Resolved: It was agreed to combine both mid August.

r) **Quarterly accounts** – the Clerk submitted the quarterly accounts.

Resolved: The reconciliation, bank statement, petty cash and budget were agreed and signed

s) **Report from CDALC area meeting** – Cllr Foster and the Clerk attended the meeting, neighbourhood plans were discussed, this is something the council will have to think about in the near future. DRCC will attend any meeting to discuss if they could help prepare one. A £10 donation for administration was requested.

Resolved: It was agreed this is something the council should consider, the Clerk to contact DRCC to arrange a meeting. It was agreed to pay the £10 admin costs.

t) **AAP forum updates** –

No updates available.

u) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

- July meeting – to change date due to Clerks holidays
- Fun day medals

8. Financial Matters

	(a)	<u>Payments</u>	
		<u>Resolved:</u> That the following payments be agreed:	
	(1)	That the sum of £432.60 be paid to Mrs A Foster (March 2012 wage) to include	
	(2)	one increment as per contract of employment	
	(3)	That the sum of £155.76 be paid to Mr B Laidler (March 2012 wage)	
	(4)	That the sum of £4.50 be paid to Mr B Laidler (Expenses)	
	(5)	That the sum of £128.04 to be paid to Mr G Cork / Butterwick trees – guards and stakes	
	(6)	That the sum of £48.38 be paid to Mrs A Foster – Easter eggs/confectionery	
	(7)	That the sum of £114.80 be paid to Mrs K Foster- payment for train journey to London	
	(8)	That the sum of up to £380 be paid to Waldrige Fell Village Hall	
	(9)	That the sum of £120 be paid to Waldrige Fell Junior Rangers	
	(10)	That the sum of £2315.46 be paid to St Barnabas Nursery	
	(11)	That the sum of £50 be paid to Christine Gibson - facepainter	
	(b)	<u>Receipts</u>	
		<u>Resolved:</u> That the following receipts be noted:	
	(1)	That the sum of £42.00 was received for room hire	

10. **Date of Next Meeting**

Tuesday 8 May 2012 – 6.30pm Annual Meeting of the Council followed by full council meeting at 7.00pm

The meeting terminated at 8.55pm

Chairman

Date