

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on
12 March 2013 at 7.00pm



Present: Councillors – Brannan, Foster, Harris, Howie, Huston, Smith and Richardson

Also in attendance - Angela Foster-Parish Clerk, 3 members of the public, Cllr Bainbridge DCC

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Resolved: Cllrs Cork, Douglas and McDonnell gave their apologies and the reasons were accepted.

3. **Disclosable Pecuniary Interests**

Resolved: No members declared an interest on any agenda item

4. **Questions from members of the public:**

Inn on the Green, the residents wished to know if any further information available, the Parish Council have not had any feedback re the building, but believe a bat survey is ongoing.

The residents spoke of the unhappiness of the way DCC have been spending money on roundabouts and the arch when they will not spend any money on parking in the village, the Clerk to send a letter to chief executive stating their concerns.

The residents wished to report a van which was constantly parking inconsiderately on the middle road in the village, the Clerk to ask the police to investigate. The van owner has displayed an abusive note in the window of his van.

5. **Police Report:**

No police presence, no report submitted

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 12 February 2013 were approved and signed by the Chairman.

7. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

- *No applications received*

b) **To consider any planning applications received after the agenda was published.**

2/13/00024/FUL	15 Lilburn Close Chester-le-Street Durham DH2 3TN	Erection of single storey extension to side / rear linking existing garage to the dwelling
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Resolved: *To recommend approval*

c) **Resident request** – As the resident did not turn up again this item to be removed

d) **Upcoming elections** – The Clerk distributed nomination packs and explained deadlines

e) **Easter event** – All final arrangements for the day were noted

f) **Fitness equipment** – The paperwork now finalised for the equipment, it is in the hand of the funding team of DCC. Installation planned for May/June, planning permission is needed for art project, to note insurance in needed.

Resolved: *The Clerk to apply for planning permission in conjunction with project below. The Clerk to contact insurance to add to annual policy at £25.00 when ready to install.*

g) **Section 106 money** – To note application was successful for the art projects proposed. Site meetings and definite plans need to be put in place, planning permission to be applied for.

Resolved: *The Clerk to apply for planning permission, to arrange site meeting to metal artist. All members to visit the Shadforth site re wood carvings.*

h) **Joint working with DCC** – E-mail received asking for shared working to be considered

Resolved: *The Council noted this is not something they wish to be involved in.*

i) **Funday** – New activities, wood carver and costs of extra play equipment and generator were discussed.

Resolved: *It was agreed to purchase 3 tables, 9 chairs (garden furniture), various play equipment. To cancel wood carver and to keep all other activities as planned. The generator to be placed on next agenda to agree on which machine to purchase.*

j) **Mast upgrade at Waldrige Road** – Planning permission has not been proposed as yet, this to wait until further correspondence received before decision made.

k) **Correspondence received**

- land quality survey – letter received to make aware

Resolved:

- Noted

l) **Correspondence received after agenda published** (to note only)

- Nothing received

m) **Extra plants** – Proposals from working group to purchase extra plants

Resolved: *It was agreed to purchase extra plants, the cost would be £2,557.50*

n) **Solar lights on Xmas tree in Village** – Placing lights on the green at the village was discussed, regulations were explained, costs were noted

Resolved: It was agreed to purchase 100 solar lights £13.00

o) **Grassed area at Poplar Street** – Fencing off the grassed area to avoid cars parking on the grass was discussed. The Clerk contacted DCC, police and warden. It was noted it isn't DCC land, the police or warden do not have any powers to stop this.

p) **Risk Assessment** – The risk assessment was discussed and agreed as per auditors instructions

Resolved: *The document was agreed and signed*

q) **Audit – Review of Effectiveness of Internal Auditor** – The cost of audit this year will be £330 + Vat from S M Lowery. He will review Income / costs and governance. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

Resolved: *The cost was accepted, it was agreed to invite SM Lowery to be internal auditor. To accept the evidence of achievement from the review.*

r) **AAP forum updates** – No updates. Cllr Smith attended the board meeting; he will continue to attend future meetings and feedback.

s) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

The council wished to thank Keith Davidson for his talk and presentation on the Northumbrian Small Pipes, and wished to hold further talks in the future.

The council noted the parish rooms were used by the police and mountain rescue to search for missing man on fells. The members wished to make it available to the police in any future emergencies. The Clerk to give contact details to the police.

9. **Financial Matters**

	(a) <u>Payments</u>	
<u>Resolved:</u> That the following payments be agreed:		
	(1) (2) (3) (4) (5)	That the sum of £489.60 be paid to Mrs A Foster (February 2012 wage) That the sum of £158.48 be paid to Mr B Laidler (February 2012 wage) That the sum of £3.60 be paid to Mr B Laidler (Expenses) That the sum of £36.00 be paid to Mrs A Foster (Telephone) That the sum of £2,557.50 be paid to St Barnabas Nursery
	(b)	<u>Receipts</u> <u>Resolved:</u> That the following receipts be noted: (1) That the sum of £36.00 was received for room
<p>11. <u>Date of Next Meeting</u></p> <p>Tuesday 9 April 2013 - 7.00pm</p> <p>The meeting terminated at 8.45pm</p> <p style="text-align: right;">Chairman</p> <p style="text-align: right;">Date</p>		