

WALDRIDGE PARISH COUNCIL

1 Poplar Street
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4 September 2013

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Bailey, Brannan, Cork, Douglas, Foster, Harris, Howie, Huston,
McDonnell and Smith)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at 1 Poplar Street, Waldrige Village on **Tuesday 10 September 2013 at 7.00pm**

BUSINESS

1. Welcome
2. To receive and accept apologies for absence
3. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 9 July 2013 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully

**Angela Foster
Parish Clerk**

8. PARISH MATTERS AND ON-GOING ITEMS:

a) Planning Applications

Clerk

These have previously been sent via e-mail – view online for location/details (if any)

2/13/00166/FUL	Nature Trail Waldridge Fell Chester-le-Street Co Durham	Installation of 5 wooden carved structures (various designs) at various locations within the nature trail
2/13/00161/FUL	11 Cloverhill Chester-le-Street Durham DH2 2LZ	Creation of porch within existing open entrance and erection of sun room to rear (replacing existing conservatory on a larger basis) (revised application)
2/13/00206/FUL	10 Fenwick Close Chester-le-Street Durham DH2 3SU	Erection of single storey extension to rear of dwelling to replace existing conservatory and single storey front extension to lounge
2/13/00179/FUL	2 Ashgrove Chester-le-Street Durham DH2 2XL	Erection of first-floor extension at side of dwelling including alteration to existing roof to provide a gable.
2/13/00188/FUL	Millenium Green Chillingham Drive Chester-le-Street Durham	Installation of two metal carved sculptures both 1.8m in height.
2/13/00190/FUL	Grass Verge Land Opposite Chester Street Waldridge Chester-le-Street Durham	Installation of 1 metal carved sculpture 2m in height.
2/13/00191/FUL	Land at Poppyfields Roundabout Waldridge Road Chester-le-Street Durham	Installation of 2 metal carved sculptures both 2m in height (one on land to west of Elmwood and one on southern side of Waldridge Road towards Waldridge).
2/13/00211/FUL	17 Olive Street Waldridge Chester-le-Street Durham DH2 3SQ	Erection of part two-storey/part single-storey extension at rear of dwelling (revised application).

Decisions Needed:-

What recommendation to give

b) To consider any planning applications received after the agenda was published – to give Clerk delegated powers to proceed.

Clerk

Decisions Needed:-

What recommendation to give

- To discuss any update re planting and judging
- Awards presentation on 17 September at Stadium of Light

Decisions Needed:-

- *To note*
- *To decide on attendees*

d) **Annual pay increase for Clerk**

To note 2013/14 national pay scales have been released. An increase of 1.0% to be implemented immediately and backdated from April 2013

Decisions Needed:-

To note increase

e) **Travellers**

After a lone traveller set up camp in Waldridge, the Clerk checked out what the policy was from DCC

Decisions Needed:-

To discuss policy

f) **Play area on Millennium Green**

A resident request for a children's play area to be installed on the green.

Decisions Needed:-

Decide if anything can be done

g) **Trees on Millennium Green**

To discuss quote received to cut down hedges/trees on green - £80.00

Decisions Needed:-

To agree to carry out work

h) **Section 106 money**

To note update, planning approved for nature trail. David Goss has requested half the money upfront to start the designs.

Metal sculptures, to note highways requests of moving and refusing.

Decisions Needed:-

*To agree to giving half money and claiming back from DCC. If agreed to arrange cheque for £2,700.
To discuss which area to move sculpture to.*

i) **Best kept garden competition**

To note any gardens nominated to hand over to Cllr Cork

Decisions Needed:-

To discuss

j) **Millennium Green project**

To note money received from DCC for fitness and circle, but metal sculpture still requires planning permission (awaiting approval). Insurance to be put in place.

Decisions Needed:- Clerk to continue liaising with Wicksteed re installation, and arrange insurance

k) **Fun day**

To discuss feedback from day, ways to improve for next year. To discuss purchasing more tents. To discuss which charity to give the tombola money to.

Decisions Needed:- To note event and agree charity

l) **Halloween night**

To discuss arrangements for night. To discuss purchasing glow sticks £88.80 for 200 and vouchers for prizes £5 per prize x 3 plus dog prizes.

Decisions Needed:- To note arrangements, to agree purchases

m) **October meeting**

The Clerk requested the meeting to be put back one week due to time constraints of getting agenda out on time due to holidays

Decisions Needed:- To agree to changing date to 15 October

n) **Japanese Knot Weed**

This weed is becoming a problem on the Waldrige Lane. Land owner needs to be traced.

Decisions Needed:- To decide if anything can be done

o) **Correspondence received** (for discussion / decision / action)

- To receive report from County Councillors to include flooding update and participatory budgeting

Decisions Needed:- To note report

p) **Correspondence received after agenda published (to note only)**

For information only No decision to be made

q) **AAP forum updates**

Any attendees

To report from recently attended AAP working groups / forum to be given. To note AAP board meeting to be held 23 September 2013

Decisions Needed:- None needed

r) **Urgent issues for noting** (Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

9. FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

(a) Payments

Recommended – that the following payments be agreed:

- (1) That the sum of £508.97 be paid to Mrs A Foster (August 2013 wage)
- (2) That the sum of £30.00 be paid to Mrs A Foster (backdated pay increase from April - August)
- (3) That the sum of £158.48 be paid to Mr B Laidler (August 2013 wage)
- (4) That the sum of £3.60 be paid to Mr B Laidler (Expenses)
- (5) That the sum of £499.20 be paid to HMRC
- (6) That the sum of £36.00 be paid to Mrs A Foster – telephone
- (7) That the sum of £81.00 be paid to CDALC - training
- (8) That the sum of £194.00 be paid to Mrs A Foster – replacement laptop
- (9) That the sum of £226.43 be paid to St Barnabas Nursery – watering
- (10) That the sum of £340.00 be paid to David Pearson - roof repairs (PAID)
- (11) That the sum of £802.16 be paid to Came and Co – annual insurance or £844.38 if not going for 3 year deal. This includes the new fitness equipment on the green.
- (12) That the sum of £2,342 be paid to St Barnabas Nursery winter bedding
- (13) That the sum of £2,700 be paid to David Goss if agreed to pay upfront
- (14) That the sum of £103.00 received from tombola to be given to chosen charity

To note the planning application for metal designs had to be paid before meeting, the Clerk sent a cheque for £292.50 out of the money planned for the fun day and put remaining £7.50 in petty cash. She took from the petty cash the amount of £164.59 for funday.

(b) Receipts

Recommended – that the following amounts be noted:

- (1) That the sum of £72.00 was received for room hire
- (2) That the sum of £50.00 was received from broken pot
- (3) That the sum of £100.00 was received from Charleton Fencing – sponsorship of bed

10. DATE AND TIME OF NEXT MEETING

15 October 2013 to commence at 7.00pm (note change of date, if approved)