

**WALDRIDGE PARISH COUNCIL**

1 Poplar Street  
Waldrige Village  
Co Durham  
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4 December 2013

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Bailey, Cork, Foster, Harris, Howie, Huston, McDonnell)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at 1 Poplar Street, Waldrige Village on **Tuesday 10 December 2013 at 7.00pm**

**BUSINESS**

1. Welcome
2. To receive and accept apologies for absence
3. To appoint new vice chair
4. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed
5. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
6. To receive Police report (for information only)
7. To receive and approve the minutes of the meeting held on 12 November 2013 (copy attached)
8. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda (attached)
9. Parish matters and on-going items (attached)
10. To accept financial matters (attached)
11. To note date of next meeting

**Yours faithfully**

**Angela Foster**  
**Parish Clerk**

## 9. PARISH MATTERS AND ON-GOING ITEMS:

### a) Planning Applications

Clerk

These have previously been sent via e-mail – view online for location/details (if any)

[2/13/00291/ADV](#)

Fence North West of Church Mouse Roundabout and Fence North West of Walldridge Link Road, Walldridge

Display of four advertisement signs relating to plants and smokeless fuel for sale (retrospective application) Two signs to be displayed at any one time.

*Decisions Needed:-*

*What recommendation to give*

### b) To consider any planning applications received after the agenda was published – to give Clerk delegated powers to proceed.

Clerk

*Decisions Needed:-*

*What recommendation to give*

### c) County Councillors report (for discussion / decision / action or to be placed on next agenda)

- To receive report from County Councillors to include - Hermitage School volunteers, Traffic management (speeding issues/parking issues), ongoing projects (signage re dogs on village green/community flood planning), County Council update (customer access point/budget consultation process)
- To note any update from felling licence meeting
- To discuss proposals for Netherton Close parking

*Decisions Needed:-*

- *To note report and discuss if anything required from the Parish Council*

### d) Norton Close

A request received from County Councillors to contribute towards ramp

*Decisions Needed:-*

*To agree to contribute £1,500*

### e) Correspondence received (for discussion / decision / action or to be placed on next agenda)

- Cllrs Douglas and Smith have tendered their resignations.

*Decisions Needed:-*

- The Clerk to contact DCC re election

### f) Correspondence received after agenda published (to note only)

*For information only*

No decision to be made

### g) Budget

To set budget in readiness for precept setting in January. To note which projects not completed in 2013. To note how much money is earmarked for 2014/15 to carry out these projects.

*Decisions Needed:-*

*To agree budget*

h) **Clippings**

To approve Xmas clippings. To discuss and update distribution list

*Decisions Needed:-*

*To agree to go to print*

i) **Allotment road**

To discuss any update re road plainings from allotment association. £280 for plainings, price needed for laying.

*Decisions Needed:-*

*To agree to purchase 40 tonne and get laid*

j) **Northumbria in bloom working group update**

Cllr Cork

To discuss update from working group meeting on 6 November.

- To form junior wombles, purchase t shirts – costs range from £7.00

*Decisions Needed:-*

*To agree to purchasing t shirts for children, to agree amount.*

k) **Fun day**

To discuss any other activities to book for next year. To discuss budget for funday

*Decisions Needed:-*

*To agree to which activities,*

l) **AAP forum updates**

Any attendees

To report from recently attended AAP working groups / forum to be given.

*Decisions Needed:-*

*None needed*

m) **Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting**

**10. FINANCIAL MATTERS**

To approve and sign the list of cheques drawn below:

(a) **Payments**

**Recommended** – that the following payments be agreed:

- (1) That the sum of £508.97 be paid to Mrs A Foster (November 2013 wage)
- (2) That the sum of £161.52 be paid to Mr B Laidler (November 2013 wage)
- (3) That the sum of £3.60 be paid to Mr B Laidler (Expenses)
- (4) That the sum of £502.20 be paid to HMRC
- (5) That the sum of £269.74 be paid to Mrs A Foster re vouchers and refreshments
- (6) That the sum of £36.00 be paid to Mrs A Foster - telephone
- (7) That the sum of £80.98 be paid to Mrs A Foster – re tent
- (8) That the sum of £40.99 be paid to Mrs A Foster – canvas
- (9) That the sum of £147.00 be paid to SLCC – subscriptions
- (10) That the sum of £54.00 be paid to Wicksteed – maintenance agreement
- (11) That the sum of £59.87 be paid to Came and co – insurance of sculptures

(b) **Receipts**

**Recommended** – that the following amounts be noted:

- (1) That the sum of £42.00 was received for room hire

**11. DATE AND TIME OF NEXT MEETING**

14 January 2014 to commence at 7.00pm