

WALDRIDGE PARISH COUNCIL

1 Poplar Street
Waldrige Village
Co Durham
DH2 3SE
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03 April 2014

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Bailey, Cork, Cooper, Foster, Harris, Howie, Huston, Jassat,
McDonnell and Moody)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at 1 Poplar Street, Waldrige Village on **Tuesday 8 April 2014 at 7.00pm**

BUSINESS

1. Welcome
2. To receive and accept apologies for absence
3. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed
4. Questions and comments from members of the public – maximum 5 minutes per item / per individual (15 minutes in total)
5. To receive Police report (for information only)
6. To receive and approve the minutes of the meeting held on 11 March 2014 (copy attached)
7. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not on agenda (attached)
8. Parish matters and on-going items (attached)
9. To accept financial matters (attached)
10. To note date of next meeting

Yours faithfully

**Angela Foster
Parish Clerk**

8. PARISH MATTERS AND ON-GOING ITEMS:

- a) **Planning Applications** Clerk

These have previously been sent via e-mail – view online for location/details (if any)

DM/14/00475/FPA	43 Glanton Close Chester-le-Street Durham DH2 3SW	Erection of part single-storey /part two-storey extension at front/side of dwelling and single-storey extension to rear
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Decisions Needed:- *What recommendation to give*

- b) **To consider any planning applications received after the agenda was published** – to give Clerk delegated powers to proceed. Clerk

Decisions Needed:- *What recommendation to give*

- c) **Planning application – fern meadows**

To discuss feedback from site meeting and discuss attending planning committee 24 April 2014

Decisions Needed: *To agree who attending and what comments to make*

- d) **County Councillors report** (for discussion / decision / action or to be placed on next agenda)

To receive report from County Councillors to include –

Ongoing projects - *Fellside Meadows flood mitigation, signage re dogs on village green*

Traffic management - *speeding issues, parking*

County council update - *Customer First consultation*

Decisions Needed:- • *To note report and discuss if anything required from the Parish Council*

- e) **Parked cars at flats**

To discuss any response from DCC

Decisions Needed: *To agree what next steps*

- f) **Tree's and plants on Whitehill Way**

To discuss site meeting planned for 16 April, to discuss what needed to say

Decisions Needed:- *To agree response to Northumbrian Water*

- g) **Accounts**

To agree quarterly accounts

Decisions Needed:- Reconciliation, budget, petty cash and bank statement to be agreed by all and signed by chairman

h) Litter pick

To discuss feedback from recent litter pick, to discuss purchasing further vests, to note press release

Decisions Needed:- To discuss further litter picks, to agree to purchasing further adult hi vis vests

i) Easter event – Sunday 20 April 2014

To discuss final arrangements

Decisions Needed:- To note

j) Safety report received for fitness equipment

To discuss report

Decisions Needed:- To agree to carry out findings

k) Trees on Millennium Green

To discuss feedback received from DCC re trees

Decisions Needed:- To agree next steps

l) Bins and sculptures

To discuss costs involved to move bins / sculptures

Decisions Needed:- To agree next steps

m) Marquee

To discuss possibility of selling marquee and purchasing smaller tents

Decisions Needed:- To agree to sell, agree price and purchase further tents

n) Nomination papers

To receive papers back in readiness for Annual Meeting of the Council

Decisions Needed:- None needed

o) Annual Parish Meeting

To discuss arrangements for meeting to be held 29 April 2014

Decisions Needed:- To agree content

p) Correspondence received (for discussion / decision / action or to be placed on next agenda)

I. Nothing received

Decisions Needed:-

q) **Correspondence received after agenda published (to note only)**

For information only No decision to be made

r) **Northumbria in bloom working group update** Cllr Cork

To discuss any update from working group held on 2 April 2014

- Spring judging 22 April – to agree to lunch
- To agree to purchase sign for 50th anniversary of NIB
- To agree coffee morning date of 10 May
- To agree flower show date of 3 August
- To agree to further sponsorship

Decisions Needed:- *To agree to requests*

s) **AAP forum updates** Cllr Jassat

To report from recently attended AAP working groups / forum to be given.

Decisions Needed:- *None needed*

t) **Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting**

9. FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

(a) **Payments**

Recommended – that the following payments be agreed:

- (1) That the sum of £508.97 be paid to Mrs A Foster (March 2014 wage)
- (2) That the sum of £161.52 be paid to Mr B Laidler (March 2014 wage)
- (3) That the sum of £3.60 be paid to Mr B Laidler (Expenses)
- (4) That the sum £502.80 be paid to HMRC
- (5) That the sum of £26.54 be paid to Mr G Cork, gloves and refreshment for litter pick
- (6) That the sum of £555.89 be paid to CDALC – annual subs

To discuss payment for redirecting mail when clerk moves home

(b) **Receipts**

Recommended – that the following amounts be noted:

- (1) That the sum £42.00 was received for room hire
- (2) That the sum of £100.00 was received, refund from studio 21
- (3) That the sum of £30,652.23 was received from DCC - precept

10. DATE AND TIME OF NEXT MEETING

13 May 2014 Annual Meeting of the Council to commence at 6.30pm followed by Full Council Meeting to commence at 7.00pm