

WALDRIDGE PARISH COUNCIL



Minutes of a Meeting of the Waldridge Parish Council held on 11 March 2014 at 7.00pm

Present: Councillors - Bailey, Cork, Foster, Harris, Jassat,
McDonnell and Moody

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler – caretaker, County Cllr Katherine Henig and 2 members of the public

1. **Welcome** – The Vice Chair welcomed everyone to the meeting
2. **New member** – Ian Cooper submitted his application form for the position of Councillor. He was accepted on to the Council, and signed the declaration of acceptance.

3. **Apologies for Absence:**

Resolved: Cllrs Howie and Huston gave their apologies and the reasons were accepted.

4. **Disclosable Pecuniary Interests**

Resolved: No members declared an interest on any agenda item

5. **Questions from members of the public:**

- Parking at flats – this problem is continuing. PCSO to ask supervision to take and look and clarify if vehicles causing an obstruction.

6. **Police Report:**

PCSO Fleetham attended and gave her report – 4 total incidents – 1 youth nuisance, 2 anti social behaviour and 1 vehicle nuisance

Further speed watches to take place in April.

7. **Minutes of Council meeting:**

Resolved *That the minutes of the meeting held on 11 February 2014 were approved and signed by the Vice Chairman*

8. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

DM/14/00059/FPA	22 Alnwick Close Chester-le-street Durham DH2 3JL	Erection of part single storey, part two storey extension at the side of the dwelling to replace existing garage/utility
2/13/00304/FUL	Land Adjacent to Fern Meadows Waldrige Chester-le-Street Durham DH2 3RB	Outline application for the erection of one dwelling.
DM/14/00148/TPO	Waldrige Cottage Warkworth Drive Chester-le-street Durham DH2 3SL	Felling of one beech (T3) and one sweet chestnut (T8), crown raise and remove 1st two branches of one sycamore tree (T11) and tip prune one birch tree within G1. All trees protected by a tree preservation order.

Resolved: *To recommend approval of Alnwick Close*

To check why trees need to be felled at Waldrige Cottage

To object to application for Fern Meadows – concerns over parking issues, settlement boundary, safety, access and look of village to be passed to planning.

b) **To consider any planning applications received after the agenda was published.**

DM/14/00378/FPA	1 Lindisfarne Close Chester-le-street Durham DH2 3TR	Erection of single-storey extension at side and rear of dwelling.
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Resolved: *To recommend approval*

c) **County Councillors report –**

Cllr Henig submitted her report covering:

Ongoing projects - *Fellside Meadows flood mitigation, Hermitage school environment team, signage re dogs on village green*

Traffic management - *Traffic survey and Parking*

County Council update – Budget issues and website

Resolved: *The report was noted. The notice for dog fouling to be distributed before going to print. No other matters for the members to comment on.*

- d) **Lines on corner road** – An email received from Maxine Stubbs explaining why lines could not be placed on corner.

Resolved: *Response noted*

- e) **Parked cars at flats** – A letter received from one resident of the flats noting problems with her neighbour over amount of cars. Planning has been informed, awaiting a response. The letter was passed to the police.

- f) **Tree policy** – Several trees have been removed on Whitehill Way. Response from DCC stated it was Northumbrian Water who carried out this work and had not consulted with them or the Parish. NWL have agreed to plant extra trees when finished work.

Resolved: *The members not happy with 2 for 1 and wished to notify Northumbrian Water of dissatisfaction at not been informed. A site meeting to be arranged to discuss further.*

- g) **Litter pick** – Arrangements and risk assessment were discussed for the day – 29 March 2014. Article to be placed in local press, Kevin Jones MP to be invited to attend. Hermitage school children to take part.

Resolved: *It was agreed to purchase extra gloves, the Clerk to get costs and purchase before litter pick.*

- h) **Easter event** – Arrangements were discussed

Resolved: *It was agreed to purchase same amount of eggs as in previous years, all other arrangements agreed*

- i) **Training** – A suggestion of sharing a training event at Edmondsley with 3 Parish Councils to share the cost of £250.

Resolved: *It was agreed to hold training event, all 10 councillors wished to attend*

- j) **Newsletter** – It was distributed for approval. Distribution list was agreed

- k) **Risk Assessment** – The risk assessment was discussed and agreed as per auditors instructions

Resolved: *The document was agreed and signed*

- l) **Audit – Review of Effectiveness of Internal Auditor** – The cost of audit this year will be £330 + Vat from S M Lowery. He will review wages/petty cash and tendering. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

Resolved: *The cost was accepted, it was agreed to invite SM Lowery to be internal auditor. To accept the evidence of achievement from the review. The Chair to count the petty cash money held at end of financial year.*

- m) **Nomination papers** – The Clerk distributed nomination papers for Chair and Vice Chair, these to be brought back to the April meeting for decision / vote in May.

n) **Correspondence received**

I. Nothing received

o) **Correspondence received after agenda published** (to note only)

CDALC meeting to be held 22 March, the clerk and Cllr Foster to attend

p) **PAT testing** – To note PAT testing was carried out as per risk assessment

q) **Northumbria in Bloom update**

April judging arranged for 22 April

Date for working group of 2 April

r) **AAP forum updates** – Cllr Jassat gave an update on the recent board meeting.

s) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

9. **Financial Matters**

	(a)	<u>Payments</u>
	<u>Resolved:</u> That the following payments be agreed:	
	(1)	That the sum of £508.97 be paid to Mrs A Foster (February 2014 wage)
	(2)	That the sum of £161.52 be paid to Mr B Laidler (February 2014 wage)
	(3)	That the sum of £3.60 be paid to Mr B Laidler (Expenses)
	(4)	That the sum of £36.00 be paid to Mrs A Foster (Telephone)
	(5)	That the sum of £50.00 be paid to C Gibson (face painter)
	(6)	That the sum of £10320.00 be paid to G Hopper (metal carvings)
	(7)	That the sum of £40.00 be paid to John Berisford for PAT testing
	(8)	That the sum of £1,200 be paid to A1 Asphalt – allotment road
	(9)	That the sum of £153.00 be paid to Studio 3 - clippings
	(b)	<u>Receipts</u>
	<u>Resolved:</u> That the following receipts be noted:	
	(1)	That the sum £42.00 was received for room hire
	(2)	That the sum of £8,600 was received from DCC – metal carvings
<p>10. <u>Date of Next Meeting</u></p> <p>8 April 2014 to commence at 7.00pm</p> <p>The meeting terminated at 9.04pm</p> <p style="text-align: right;">Chairman</p> <p style="text-align: right;">Date</p>		