

## WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on  
13 May 2014 at 7.00pm



**Present:** Councillors - Bailey, Cooper, Cork, Foster, Harris, Howie, Huston, Jassat, McDonnell and Moody

**Also in attendance** - Angela Foster - Parish Clerk, Brian Laidler – caretaker, County Cllr Katherine Henig

1. **Welcome** – The Vic Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

**Resolved:** Cllrs Huston and Moody gave their apologies and the reasons were accepted.

3. **Disclosable Pecuniary Interests**

**Resolved:** No members declared an interest on any agenda item

4. **Questions from members of the public:**

- No members of the public present

5. **Police Report:**

No police presence, no report submitted

6. **Minutes of Council meeting:**

**Resolved** *That the minutes of the meeting held on 8 April 2014 were approved and signed by the Vice Chairman*

7. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

a) **Planning applications received**

**To consider any planning applications received after the agenda was published.**

<a href="#">DM/14/00805/FPA</a>	21 Hawkhill Close Chester-le-Street Durham DH2 3TU	Forward extension of existing garage with a new roof over
<a href="#">DM/14/00888/FPA</a>	Dene House Waldrige Road Waldrige Durham DH2 3RZ	Single storey rear extension
<a href="#">DM/14/00947/FPA</a>	Frankdale Waldrige Road Waldrige Durham DH2 3SJ	Single storey bedroom extension to rear of dwelling and removal of windows and addition of glazed french doors to side.

**Resolved:** *To recommend approval – to contact planning and ask why residents had not had any correspondence re Frankdale*

b) **To consider any planning applications received after the agenda was published.**

*None received*

c) **Planning Application Fern Meadows** [2/13/00304/FUL](#)

**Resolved:** *It was agreed to let the application go to committee, but no councillors need to attend as no longer objecting to application as driveway to be increased in size to help alleviate parking problems.*

d) **County Councillors report –**

Cllr Henig submitted her report covering:

**Ongoing projects** - Flood mitigation works / community resilience / Signage re dogs on village green

**Traffic management** - Traffic survey / Parking

**County council update** - Old Club House / Friends of Riverside Park

**Resolved:** *The report was noted. No matters for the members to comment on. To consider arranging a meeting with community resilience team*

e) **Signage re dogs on village green**

This to be placed on next agenda as Newker School had not finalised their designs. It was suggested getting a pre meeting to view the designs before the next meeting.

f) **Fitness equipment monthly inspections**

The equipment as been inspected and no issues arose. A cost for the sign Wicksteed suggested would cost £1,217. The Clerk to check with DCC to see if they recommend putting signs up. Get costs from them if so.

g) **Parked cars at flats** – As the resident from the flats has decided not to respond to the planning, the case is now closed.

h) **Tree's and plants on Whitehill Way** – After a recent site meeting, Northumbrian Water agreed to put right all the trees and plants that have been removed, Cllr Cork to meet with the horticulturist from NWL and will report back.

i) **Annual return** – The Council received and considered the Annual Return for the year ended 31 March 2014 which included the Statement of Accounts, the Annual Governance Statement and the Financial Information in section 4 of the Annual Return relating to the annual Internal Audit Report. They took on board all the suggestions made.

***Resolved:** To approve the Statement of Accounts for the year ended 31 March 2014*

***Resolved:** To approve the Annual Governance Statement for the year ended 31 March 2014*

j) **Annual report** – This has been circulated for approval. Awaiting Chairs report.

k) **Easter event** – The event was discussed, it was not as well attended as in previous years.

***Resolved:** Agree to continue next year and see if still a viable event to hold. It was agreed to get costs for banqueting tables x 3 and to purchase one 2.5m gazebo after successfully selling the marquee for £250.*

l) **Trees on Millennium Green** –

***Resolved:** After the site meeting, it was agreed to keep monitoring the trees, but as they are not overhanging any property, this will be left for now. This is in line with DCC tree policy.*

m) **Bins and sculptures** –

***Resolved:** After the site meeting new positions were agreed, the Clerk to contact DCC.*

n) **Letter for bank** – two signatories signed letter to change correspondence address.

o) **Training** – A date of 11 September at Edmondsley was agreed for joint training event. A further training day on 15 July at Sedgefield was discussed; this will cost £27.00 each.

***Resolved:** It was agreed the Clerk and Cllr Cooper to attend event at Sedgefield, as many councillors to attend as possible on 11 September*

p) **Seat** – After a seat was taken away recently by DCC at Congburn woods, it was suggested asking DCC to replace.

q) **Correspondence received**

- A reminder for Cllr McDonnell to open rooms for voting on 22 May

- It is a legal requirement to display a health and safety poster, it was agreed to purchase A2 size

r) **Correspondence received after agenda published** (to note only)

Nothing received

s) **Northumbria in Bloom working group update –**

After a meeting held on 7 May 2014, Cllr cork gave an update.

- The Spring judging 22 April was a great success, next judging 23 July
- A change of name to Waldrige in Bloom for working group
- Cllr Henig to fund the bed at Whitehill, school children to plant
- To note trees have been poisoned on Redesdale Road by unknown people
- Requested holding a table top sale on 12 July

**Resolved:** all requests and comments noted and agreed

t) **AAP forum updates** – next meeting 2 July, Cllr Jassat to report back

u) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

A request for new blinds was made by caretaker – this to be placed on next agenda, costs to be sought.

9. **Financial Matters**

	<b>(a)</b>	<b><u>Payments</u></b>	
	<b><u>Resolved:</u></b> That the following payments be agreed:		
	(1)	That the sum of £529.80 be paid to Mrs A Foster (April 2014 wage) – this to include	
	(2)	one increment as per contract of employment	
	(3)	That the sum of £161.52 be paid to Mr B Laidler (April 2014 wage)	
	(4)	That the sum of £4.05 paid to Mr B Laidler (Expenses)	
	(5)	That the sum of £396.00 be paid to S M Lower – internal audit	
	(6)	That the sum of £34.30 be paid to G Cork – refreshments for judging	
	(7)	That the sum of £42.77 be paid to K Foster – reimbursement for hi vis vests	
	(8)	That the sum of £44.16 be paid to St Johns Ambulance – Easter event	
		To note no bill for redirection of mail as will cost £350.00	
	<b>(b)</b>	<b><u>Receipts</u></b>	
	<b><u>Resolved:</u></b> That the following receipts be noted:		
	(1)	That the sum £64.00 was received for room hire	
	(2)	That the sum of £250.00 was received from Age UK for marquee	

10. **Date of Next Meeting**

10 June 2014 to commence at 7.00pm

The meeting terminated at 8.33pm

**Chairman**

**Date**