

**Minutes of a Meeting of the Waldrige
Parish Council held on
10 March 2015 at 7.00pm**



Present: Councillors - Cork, Davies, Foster, Harris, Howie and Moody

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker and County Cllr Katherine Henig and 3 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting.

2. **Apologies for Absence:**

Resolved: Cllr Cooper (recovering from operation), gave his apologies - and the reason was accepted. No apologies received from Cllr McDonnell

3. **Disclosable Pecuniary Interests**

No members declared an interest

4. **Questions from members of the public:**

- Wishes more joint working with police, wardens and parish to help alleviate problems in the car parks on Waldrige Fell. The Clerk to put article in next clippings. Cllr Henig to see if any more signs can be sought.
- Street lights, a member of the public has fallen at Fenton Close due to the new lights being installed. Cllr Henig will speak with resident and liaise with highways.

Cllr Henig to invite Tony Ward from DCC lighting to next meeting.

5. **Police Report:**

No police presence, report submitted - one report of anti social behaviour and one firearms incident.

6. **Minutes of Council meeting:**

Resolved *That the minutes of the meeting held on 10 February 2015 were approved and signed by the Vice Chairman*

7. **Clerks report:**

No report submitted

9. **Parish Matters and on-going items**

a) **Planning applications received**

To consider any planning applications received after the agenda was published.

DM/15/00295/FPA	1 West Drive Chester-le-Street DH2 2XH	Erection of a single storey side extension
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Resolved: *To recommend approval*

b) **To consider any planning applications received after the agenda was published.**

- None received

c) **County Councillors report** – Cllr Henig submitted her report covering:

Traffic management - Speed limits / Parking in Waldrige Village / Street lighting

Other issues - Birch View playground / Participatory Budget event / Community resilience

Resolved - *Report noted*

d) **Co-option** - As two recent vacancies were not filled by election, the council are now able to co-opt

e) **Parking problems in the village** – Cllr Henig still awaiting a site meeting

f) **Litter picks** - Paperwork handed out to lead organisers

g) **Fitness equipment / millennium green monthly inspections** – The equipment has been inspected. No more damage has occurred recently. CCTV stickers have been removed. Broken glass found on circle on green.

Resolved: *Report noted. Clerk to purchase further sticker. Clerk to report youths drinking on green.*

h) **Action plan** - All members discussed the content.

Resolved: *Action plan adopted and agreed to be placed on website. To be brought to quarterly meetings for update. Cllr Henig noted she would support the Parish's plans.*

i) **Risk Assessment** - The annual report was distributed for approval

Resolved: *The report agreed and adopted*

j) **Audit - Review of Effectiveness of Internal Auditor** – The cost of audit this year will be £350 + Vat from S M Lowery. He will review Financial Regulations & budget. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit

scope and audit reporting.

Resolved: *The cost was accepted, it was agreed to invite SM Lowery to be internal auditor. To accept the evidence of achievement from the review*

k) **Clippings** - The Easter clippings were distributed for approval

Resolved: *Content agreed, ready to go to print*

l) **Timetable of events** – CDALC forthcoming events (if any)

- HR training - several dates.
- Audit training - 24 March
- Free regional event - 28 March

Resolved: *Agreed the Clerk to attend all three events. Cllr Davies to attend HR*

m) **Nomination papers for Chair/Vice Chair** - The Clerk distributed papers to be brought to April meeting in readiness for Annual Meeting of the Council

n) **Correspondence received**

- Speed limit order for Waldrige Lane - Consultation details noted

o) **Correspondence received after agenda published** (to note only)

- Nothing received

p) **Waldrige in Bloom working group update** –

- Cllr Cork gave an update. Judging on 13 April. No daffodils have grown back since Northumbrian Water carried out the work. The Clerk to contact.

q) **AAP forum updates** –

- Nothing to report

r) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

10. **Financial Matters**

	(a) <u>Payments</u>	
<u>Resolved:</u> That the following payments be agreed:		
	<ul style="list-style-type: none"> (1) (2) (3) (4) (5) (6) (7) 	<ul style="list-style-type: none"> That the sum of £572.54 be paid to Mrs A Foster (February 2015 wage) That the sum of £183.83 be paid to Mr B Laidler (February 2014 wage) That the sum of £420.00 be paid to Mrs A Foster - reimbursement for goal posts That the sum of £36.00 be paid to Mrs A Foster - allowance That the sum of £2,310 be paid to St Barnabas Nursery That the sum of £153.00 be paid to Studio 3 That the sum of £600.00 be paid to P Evans, Carnival Funfairs - tea pot rides
	(b)	<u>Receipts</u> <u>Resolved:</u> That the following receipts be noted: <ul style="list-style-type: none"> (1) That the sum £36.00 was received for room hire
<p>11. <u>Date of Next Meeting</u></p> <p>14 April 2015 to commence at 7.00pm</p> <p>The meeting terminated at 9.00pm</p> <p style="text-align: right;">Chairman Date</p>		