

**WALDRIDGE PARISH COUNCIL**

**Minutes of a Meeting of the Waldridge  
Parish Council held on  
11 October 2016 at 7.00pm**



**Present:** Councillors - Cork, Davies, Dawson, Doran, Foster, Howie, Moody and McDonnell

**Also in attendance** - Angela Foster - Parish Clerk, Brian Laidler - caretaker and Cllr Katherine Henig County Councillor

1. **Welcome** – The Chair welcomed everyone to the meeting.

2. **Apologies for Absence:**

Apologies received from Cllrs Baker and Harris

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Questions from members of the public:**

No members of the public in attendance

5. **Police Report:**

PCSO Taylor attended and gave her report. No issues have arisen this month.

6. **Minutes of Council meeting:**

***Resolved*** That the minutes of the meeting held on 13 September 2016 were approved and signed by the Chairman.

7. **Clerks report:**

Nothing to report

9. **Parish Matters and on-going items**

a) **Planning applications received**

[DM/16/02942/FPA](#) 10 Long Burn Drive Two storey rear extension  
Chester-le-Street  
DH2 2XE

**Resolved:** *To recommend approval*

b) **To consider any planning applications received after the agenda was published.**

- *No applications received*

c) **County Councillors report** – Cllr Henig submitted her report covering:

**Road safety** - Street lighting / National Road Safety week

**Local environment** - Fell interpretation project

**Other** - Car parking scheme / Birch View playground / Road resurfacing

**Resolved:** *Report noted*

d) **Photo competition** - All entries were displayed. The winners were chosen

**Resolved:** *It was agreed to give two prizes both of £25 and get both onto canvas*

e) **Grants** - All applications were considered

**Resolved:** *It was agreed to award £400 for school coats and £100 neighbourhood watch*

f) **Citizen of the year** - No nominations were received from public. A local resident and his wife were nominated by Cllr Doran for services they do within their community

**Resolved:** *It was agreed to give £25 and invite to award evening.*

g) **Halloween night** - All final arrangements were discussed and agreed

h) **Conclusion of Audit** – The Clerk confirmed that the external audit had been completed and an unqualified audit opinion had been given

**Resolved:** *The Clerk should complete the Notice of Conclusion of Audit for the year ended 31 March 2016*

i) **Tree in parish garden** - A cost of £50 was quoted to prune tree

**Resolved:** *It was agreed to get pruned*

j) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections** –

**Resolved:** *Report noted, no issues raised.*

k) **Cars parked on hammerhead** - Durham County Council have agreed to help. The Clerk to contact to make sure they are sending letters to the owners first.

l) **Accounts** - The Clerk distributed the accounts for approval

**Resolved** *The members approved the accounts and Cllr Moody signed the bank statement, bank reconciliation, budget and petty cash*

m) **Draft budget** - The Clerk distributed the draft budget for discussion

**Resolved:** *Final version to be brought to the November meeting in readiness for precept setting*

n) **Action plan** - Quarterly action plan was discussed

**Resolved:** *All updates agreed*

o) **Timetable of events** – CDALC forthcoming events (if any)

- No training planned

p) **Policy review** - (if any to be reviewed/adopted)

- No updates available

q) **Correspondence received**

1. Further correspondence from police re sponsoring police car - £1,500 towards this. If agreed to be placed on budget for next year
2. CDALC AGM on 22 October at County Hall - 2 members invited
3. Letter of thanks received from resident who enjoyed funday

**Resolved:**

1. *It was agreed to place on budget, but if not required then will be vired to other budget headings*
2. *No members to attend*
3. *Letter noted*

r) **Correspondence received after agenda published** (to note only)

- Nothing received

s) **Award evening** - All final arrangements were discussed and agreed

t) **Safe use of ladders** - Brian read and signed papers agreeing to conditions stated. Cost of ladders sought

**Resolved:** *It was agreed to purchase ladders at a cost of £100*

u) **Waldridge in Bloom working group update** –

- Cllr Cork gave an update. He noted that he does not intend to apply to Northumbria in Bloom next year.

**Resolved:** Update noted

v) **AAP forum updates –**

- Update noted

w) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

10. **Financial Matters**

	<b>(a)</b>	<b><u>Payments</u></b>	
		<b><u>Resolved:</u></b> That the following payments be agreed:	
	(1)	That the sum of £617.96 be paid to Mrs A Foster (September 2016 wage)	
	(2)	That the sum of £203.30 be paid to Mr B Laidler (September 2016 wage)	
	(3)	That the sum of 691.00 be paid to HMRC	
	(4)	That the sum of £234.00 be paid to St Johns Ambulance - funday	
	(5)	That the sum of £103.91 be paid to Mrs A Foster - glowsticks	
	(6)	That the sum of £192.00 be paid to Charlton fence - boardwalk	
	(7)	That the sum of £50.00 be paid to Chris Gavigon - tree prune	
	(8)	That the sum of £153.00 be paid to Aztec - clippings	
	(9)	That the sum of £240.00 be paid to BDO - audit	
	(10)	That the sum of £400 be paid to Durham County School - grants	
	(11)	That the sum of £100 be paid to Neighbourhood Watch - grants	
	(12)	That the sum of £75.00 be paid to Mrs A Foster to purchase prizes for photos / citizen	
	(13)	That the sum of £140.00 be paid to Mrs A Foster - to get prizes for BKG	
	<b>(b)</b>	<b><u>Receipts</u></b>	
		<b><u>Resolved:</u></b> That the following receipts be noted:	
	(1)	That the sum of £24.00 was received from tombola	

11. **Date of Next Meeting**

8 November 2016 - to commence at 7.00pm

The meeting terminated at 9.15pm

**Chairman**  
**Date**