

**WALDRIDGE PARISH COUNCIL**

**Minutes of a Meeting of the Waldrige  
Parish Council held on  
13 October 2015 at 7.00pm**



**Present:** Councillors - Cork, Davies, Dawson, Foster, Howie, McDonnell and Moody

**Also in attendance** - Angela Foster - Parish Clerk, Brian Laidler - caretaker, Cllr Katherine Henig County Councillor

1. **Welcome** – The Chair welcomed everyone to the meeting.

2. **Apologies for Absence:** -

Apologies received from Cllrs Harris and Vaughan

3. **Disclosable Pecuniary Interests**

No members declared an interest

4. **Questions from members of the public:**

No members of the public present

5. **Police Report:**

No police presence but report given - 5 total incidents - 1 criminal damage, 2 ASB nuisance, 1 vehicle crime and 1 burglary.

6. **Minutes of Council meeting:**

***Resolved*** That the minutes of the meeting held on 8 September 2015 were approved and signed by the Chairman

7. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

a) **Planning applications received**

**To consider any planning applications received after the agenda was published.**

- No applications received

b) **To consider any planning applications received after the agenda was published.**

- No applications received

c) **County Councillors report** – Cllr Henig submitted her report covering:

**Road Safety** - Speed limit scheme / Street lighting

**Local Environment** - Flytipping CCTV / Dog bin relocation

**Other** - Car parking scheme / Birch View playground / town centre meeting

**Resolved** - Report noted

d) **Quarterly Accounts** - The Clerk distributed accounts for approval

**Resolved:** *Cllr Moody signed the bank reconciliation, bank statement, petty cash and budget*

e) **Conclusion of Audit** – The Clerk confirmed that the external audit had been completed and an unqualified audit opinion had been given

**Resolved:** *The Clerk should complete the Notice of Conclusion of Audit for the year ended 31 March 2015*

f) **Action plan** - This to be resent to councillors for discussion at next meeting. Some items to be identified to complete this financial year.

g) **Local Council Award Scheme** - The Clerk noted all documents are ready to be submitted to apply for Foundation Level

**Resolved:** *All agreed to submit all information for foundation level*

h) **Hoop on Millennium Green** - No planning permission is required. Two quotes have been sought, awaiting a third. Costs ranging from £1,128 to £1,856.

**Resolved:** *It was agreed to get further quote for next meeting.*

i) **Fitness equipment / Millennium Green / goal posts monthly inspections** – The equipment has been inspected. Nothing to report

**Resolved:** *Report noted.*

j) **Trees on Millennium Green** - A site meeting took place with DCC to get their advice.

**Resolved:** *It was noted several of the trees need to be removed. Other trees need to be cut back. It was agreed to get costs from professional tree surgeons and carry out work before December. The Clerk to get 3 quotes.*

k) **Clippings** - The Clerk distributed Autumn Clippings for approval. She noted she is preparing a new e-newsletter which will be ready soon.

**Resolved:** *Agreed ready to go to print*

l) **Trailer serviced and repair or sell** - A cost of £157 was given to get trailer serviced. St Barnabas Nursery who look after trailer has requested buying the trailer for £100. He will cover the cost of repairs.

**Resolved:** *It was agreed to sell trailer for £100. The Clerk to arrange invoice*

m) **Charity Tombola** - The money raised at the fun day was £131.

**Resolved:** *It was agreed to split money between Air Ambulance and McMillan Nurses. The Clerk to raise cheques.*

n) **Talk from Kevin Glassey** - It was agreed to wait until the new year.

o) **Halloween** - The final arrangements for the evening were discussed

p) **Timetable of events** – CDALC forthcoming events (if any)

- No training available.

q) **Correspondence received**

- CDALC - AGM - the Clerk and Cllr Davies to attend
- Funding opportunity - this was discussed but decided against.

r) **Correspondence received after agenda published** (to note only)

- Nothing received

s) **Waldridge in Bloom working group update** –

- Cllr Cork gave an update, he announced the Parish have won Gold in Northumbria in Bloom. He wishes to get notice boards produced. This to wait until December.

t) **AAP forum updates** –

- Nothing to report

u) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

9. **Financial Matters**

	<b>(a)</b> <b><u>Payments</u></b>	
<b><u>Resolved:</u></b> That the following payments be agreed:		
	<ul style="list-style-type: none"> <li>(1)</li> <li>(2)</li> <li>(3)</li> <li>(4)</li> <li>(5)</li> <li>(6)</li> <li>(7)</li> <li>(8)</li> </ul>	<ul style="list-style-type: none"> <li>That the sum £590.80 be paid to Mrs A Foster (September 2015 wage)</li> <li>That the sum of £183.83 be paid to Mr B Laidler (September 2015 wage)</li> <li>That the sum of £588.20 HMRC</li> <li>That the sum of £191.64 be paid to St Johns Ambulance - fun day</li> <li>That the sum of £325.20 be paid to Earth Anchors - notice board</li> <li>That the sum of £153.00 be paid to Studio 3</li> <li>That the sum of £240.00 be paid to BDO - audit</li> <li>That the sum of £24.90 be paid to SLCC</li> </ul>
	<b>(b)</b>	<b><u>Receipts</u></b>  <b><u>Resolved:</u></b> That the following receipts be noted:  <ul style="list-style-type: none"> <li>(1) That the sum of £24.00 was received for room hire</li> </ul>
<p>10. <b><u>Date of Next Meeting</u></b></p> <p>10 November 2015 - to commence at 7.00pm</p> <p>The meeting terminated at 9.10pm</p> <p style="text-align: right;"><b>Chairman</b> <b>Date</b></p>		