

## WALDRIDGE PARISH COUNCIL

### Minutes of a Meeting of the Waldridge Parish Council held on 14 March 2017 at 7.00pm



**Present:** Councillors - Baker, Cork, Davies, Foster, Howie, Moody and McDonnell

**Also in attendance** - Angela Foster - Parish Clerk, Brian Laidler - caretaker and Cllrs Katherine Henig - County Councillor and 2 members of the public.

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Apologies received from Cllr Harris

3. **New Member** - Glenn Martin submitted his application form for the position of Councillor (co-opted). He was accepted on to the Council, and signed the declaration of acceptance.

4. **Disclosable Pecuniary Interests**

No members declared an interest.

5. **Questions from members of the public:**

Queries over the new car park were raised. The residents are concerned about vans using the car park. Cllr Henig will check to see if any funds are left over to install a height barrier

6. **Police Report:**

No police presence, no report submitted

Motorbikes on the fell are causing more concern. Meetings have been held between councillors, police and ranger to try to see what can be done.

7. **Minutes of Council meeting:**

***Resolved*** That the minutes of the meeting held on 14 February 2017 were approved and signed by the Chairman.

8. **Clerks report:**

Nothing to report

9. **Parish Matters and on-going items**

a) **Planning applications received**

- *No applications received*

b) **To consider any planning applications received after the agenda was published.**

- *No applications received*

c) **County Councillors report** – Cllr Henig submitted her report covering:

**Road safety** - Car park /Coffee morning / road safety activities

**Local Environment** - Waldrige Fell improvement options

**Other** - AAP Board recruitment process / Beat the Street / Birch View

**Resolved:** *Report noted*

d) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The boardwalk has another broken board, a cost of £30 was given to repair.

The annual inspection from Wicksteed took place.

**Resolved:** *Report noted, no major comments. It was agreed to get the board replaced. It was agreed if any others break between meetings, the caretaker can get replaced as this is a health and safety issue.*

e) **Audit – Review of Effectiveness of Internal Auditor** – The cost of audit this year will be £375 + Vat from S M Lowery. He will review wages / control over income and cash . Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

**Resolved:** *The cost was accepted, it was agreed to invite SM Lowery to be internal auditor. To accept the evidence of achievement from the review.*

f) **Easter ever** - All arrangements were discussed.

**Resolved:** *It was agreed to purchase the Easter eggs as in previous years. All arrangements agreed*

g) **Clippings** - The Clerk distributed the clippings for approval

**Resolved:** *It was agreed to go to print*

h) **Timetable of events** – CDALC forthcoming events (if any)

Nothing planned. To note councillor and chairman training will take place in June/July

i) **Policy review** - (if any to be reviewed/adopted)

- Health and Safety
- Annual Risk Assessment
- Hall lettings

**Resolved:** *It was agreed to approve with no changes and be updated on website*

j) **Annual maintenance agreement** - The cost for the annual agreement is £270

**Resolved:** *It was agreed to invite Chris Gavigon to carry this out for the coming year*

k) **Correspondence received**

- The Clerk distributed the nomination papers for the forthcoming election
- PSPO - to note introduction of new public space protection order

l) **Correspondence received after agenda published** (to note only)

- Nothing received

m) **Waldrige in Bloom working group update** –

- Cllr Cork gave an update. Cllr Henig has donated £606 out of her members fund

**Resolved:** *Update noted.*

n) **Fun day** - All activities were discussed, the Clerk to continue to arrange.

o) **AAP forum updates** –

- Cllr Davies gave an update

**Resolved:** *Update noted*

p) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

10. **Financial Matters**

(a)	<b><u>Payments</u></b>	
	<b><u>Resolved:</u></b> That the following payments be agreed:	
(1)	That the sum of £617.76 be paid to Mrs A Foster (February 2017 wage)	
(2)	That the sum of £203.30 be paid to Mr B Laidler (February 2017 wage)	
(3)	That the sum of £2,200 be paid to DCC - nature trail works	
(4)	That the sum of £22.00 be paid to CDALC - good councillors guide	
(5)	That the sum of £155.00 be paid to TFS - boiler service, original cheque lost	
(6)	That the sum of £27.00 be paid to CDALC - training	
(7)	That the sum of £54.00 be paid to Wicksteed	

<b>(b)</b>	<b><u>Receipts</u></b>
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	<b><u>Resolved:</u></b> That the following receipts be noted:
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<b>(1)</b>	That the sum of £24.00 was received from room hire
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11. **Date of Next Meeting**

11 April 2017 - to commence at 7.00pm

The meeting terminated at 8.00pm

**Chairman**  
**Date**