

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on 8 March 2016 at 7.00pm



Present: Councillors - Cork, Davies, Foster and Howie

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker, Cllr Katherine Henig County Councillor, Graeme Metcalf - Fire brigade and 5 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:** -

Apologies received from Cllrs Dawson, Harris, McDonnell and Moody

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Questions from members of the public:**

Guns in Congburn woods - several residents attended showing concern over the amount of gun noise that can be heard in the woods. This is having an adverse effect on wildlife. The police and country side rangers have been informed. The police suggested contacting the police on every occasion heard.

5. **Police Report:**

PCSO Cruthers attended and gave the report - 0 criminal damage, 0 theft 2 road related, 0 burglary and 2 anti social behaviour. PCSO Lumsden attended giving a short presentation on hate crime, advising residents to contact police if they witness anything untoward.

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 9 February 2016 were approved and signed by the Chairman

7. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

- a) **Queens birthday event** - Graeme Metcalf from fire brigade attended after visiting the site. He agreed to attend the event along with some fire cadets to help marshal the event. The risk assessment was passed to him for advice. The Clerk advised all other arrangements are in place. Costs of medals were discussed. The Clerk to apply for funding from AAP.

Resolved: *It was agreed to purchase 100 medals at £199 + vat.*

b) **Planning applications received**

DM/16/00498/FPA	1 Lime Street Waldrige Chester-le-street DH2 3SG	Demolition of side conservatory and erection of side porch and extension.
DM/16/00534/OUT	Land To The South East Of Fern Meadows Waldrige Road Waldrige DH2 3RB	Outline application for 6no. flats with landscaping matters reserved (resubmission)
DM/16/00471/AD	Land On North Side Of Entrance To Brass Castle Farm Waldrige DH2 3SL	Erection of welcome sign

Resolved: *To recommend approval.*

Cllr Henig to check re the application for the parking bays, to make sure the flat and parking applications work ok together.

c) **To consider any planning applications received after the agenda was published.**

- No applications received

d) **County Councillors report** – Cllr Henig submitted her report covering:

Road Safety - Car parking scheme / Street lighting

Local Environment – Big Spring Clean

Other - Mobile phone mast meeting / Birch View playground / AAP Forum / Community resilience

Resolved: *Report noted.*

e) **Risk Assessment** - The annual report was distributed for approval

Resolved: *The report agreed and adopted*

- f) **Audit - Review of Effectiveness of Internal Auditor** – The cost of audit this year will be £350 + Vat from S M Lowery. He will review risk and governance. Members carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the

annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

Resolved: *The cost was accepted, it was agreed to invite SM Lowery to be internal auditor. To accept the evidence of achievement from the review*

g) **Annual Parish Meeting** - All final arrangements were discussed for meeting on 17 March

h) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**
The equipment has been inspected. Nothing to report

Resolved: *Report noted.*

i) **Easter event** - All final arrangements were discussed

j) **Moving sign on C11** - A further cost of £120 was received for moving sign.

Resolved: *It was agreed to go with this quote as soon as planning is granted.*

k) **Wi-fi in rooms** - Cllr Davies requested installing Wi-fi. Costs have been sought.

Resolved: *It was agreed to defer this next meeting when more members will be present.*

l) **Timetable of events –** CDALC forthcoming events (if any)

- Nothing arranged

m) **Correspondence received**

1. New version of Good Councillors guide is available free to download or £2 per copy

Resolved:

1. *It was agreed to download copies*

n) **Correspondence received after agenda published** (to note only)

- Nothing received

o) **Waldridge in Bloom working group update –**

- Cllr Cork gave an update. Date of judging is 14 April.

p) **Parish rooms** - Further quote of £300 to decorate the kitchen.

Resolved: *It was agreed to go with local decorator, previous quote, and have work done during the Easter holidays to minimise disruption to room hire.*

q) **AAP forum updates –**

- Nothing to report

- r) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

9. **Financial Matters**

	(a) <u>Payments</u>	
	<u>Resolved:</u> That the following payments be agreed:	
	<ul style="list-style-type: none"> (1) (2) (3) (4) (5) 	<ul style="list-style-type: none"> That the sum of £590.80 be paid to Mrs A Foster (February 2016 wage) That the sum of £189.37 be paid to Mr B Laidler (February 2016 wage) That the sum of £31.15 be paid to Mrs Foster - reimbursement for gas That the sum of £36.00 be paid to Mrs A Foster - allowance That the sum of £153.00 be paid to Studio 3 - clippings
	(b)	<u>Receipts</u> <u>Resolved:</u> That the following receipts be noted: <ul style="list-style-type: none"> (1) That the sum of £24.00 was received for room hire

10. **Date of Next Meeting**

12 April 2016 - to commence at 7.00pm

The meeting terminated at 9.00pm

Chairman
Date