

WALDRIDGE PARISH COUNCIL

**Minutes of a Meeting of the Waldrige
Parish Council held on
9 February 2016 at 7.00pm**



Present: Councillors - Cork, Davies, Foster, Harris, Howie, McDonnell and Moody

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker, Cllr Katherine Henig County Councillor, 2 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:** -

Apologies received from Cllr Dawson

3. **Disclosable Pecuniary Interests**

Cllr McDonnell declared an interest in agenda item (A)

4. **Questions from members of the public:**

No questions raised

5. **Police Report:**

PCSO Turnbull attended and gave the report - 1 road related incident. Parking by parents at Fenton Close and Glanton Close were mentioned again, this to be reported back.

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 12 January 2016 were approved and signed by the Chairman

7. **Clerks report:**

No report submitted

8. **Parish Matters and on-going items**

- a) **Allotments** - 2 members of the association attended. The AAP have put forward a funding request out of County Council members fund. They requested £1,000 from the Parish. (Cllr McDonnell took no part in the voting)

Resolved: *It was agreed to provide £1,000 towards costs, if members funding is successful.*

b) **Planning applications received**

| | | |
|--|---|--|
| <u>DM/16/00186/FPA</u> | 1 Poplar Street Waldrige Chester-le-street DH2 3SE | Creation of off street car park and access ramp and installation of fencing. |
|--|---|--|

| | | |
|--|--|---|
| <u>DM/16/00256/PNT</u> | Land To The West Of Brandon Close Chester-le-Street DH2 3SH | Prior notification for the replacement of existing telecommunications mast (2.5 metres increase in height) and installation of additional equipment cabinet (resubmission) - this changed to 0.6 metres |
|--|--|---|

The Clerk to send letter of support for off street parking

Cllr Henig to hold a meeting on 12 February regarding the mast application with the MP.

Resolved: *To recommend approval*

c) **To consider any planning applications received after the agenda was published.**

- No applications received

d) **County Councillors report** – Cllr Henig submitted her report covering:

Road Safety - Speed limit scheme / School safety / Street lighting

Local Environment - Flytipping CCTV / Flood fence / Spring watch

Other - Car parking scheme / Mobile phone mast meeting / Birch View playground

Resolved: *Report noted.*

e) **Parking** - Costs have increased and the County have requested a further £2,000 off the Parish.

Resolved: *It was agreed to pay the extra £2,000, this to be funded out of contingency.*

f) **Annual Parish Meeting** - As there are agenda items now to be discussed at the APM, it was suggested holding a separate meeting.

Resolved: *It was agreed to hold the meeting on 17 March. The Clerk to arrange clippings.*

- g) **Queens Birthday celebrations** - The cost to purchase a beacon is £299. The rangers have given permission to hold in car park. Funding could be available through AAP. Mugs and fancy dress were suggested.

Resolved: *It was agreed to purchase the beacon, advertise and register interest in event. If funding is available, to arrange mugs.*

- h) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**
The equipment has been inspected. Nothing to report

Resolved: *Report noted.*

- i) **Internal Audit update** - The recommendations that were given last year by Shaun Lowery have all been carried out

Resolved: *The Clerk to contact Shaun and inform him everything is in place as Recommended.*

- j) **Audit arrangements for 2017** - To consider whether the Parish Council should opt out of the external audit arrangements that Smaller Authorities Audit Appointments Ltd (SAAA) are putting in place with effect from 1 April 2017.

The Clerk advised that the SAAA had been set up following the demise of the Audit Commission to make audit arrangements for smaller authorities. From 1 April 2017 authorities will be able to opt out and appoint their own external auditor. Authorities opting out will need to appoint an independent audit panel to make recommendations on the appointment of an auditor and agree fee arrangements.

Resolved: *The Parish Council agreed not to opt out and to have its external auditor appointed by the SAAA for the period 2017 to 2022*

- k) **Nature trail** - A site meeting took place. Cllrs Harris and Cork attended and gave a brief outline. The sculptures need to be re varnished. Cost provided from David Gross is £125.

Resolved: *It was agreed to get the sculptures varnished. The Clerk to check with the rangers re costs of chippings and date of volunteering date. To invite the probation team to carry out work.*

- l) **Easter event** - Prizes and arrangements were discussed.

Resolved: *The Clerk to purchase prizes same as in previous years.*

- m) **Funday** - All arrangements were discussed.

- n) **Moving sign on C11** - A further cost of £580 was received for moving sign.

Resolved: *It was agreed to get further costs. Planning application has been submitted.*

- o) **Timetable of events** – CDALC forthcoming events (if any)

- CDALC smaller forum - 12 February at Murton - the Clerk to attend

- p) **Correspondence received**

1. Elections in rooms on 5 May
2. Dog chippings event on 6 June - to ask who can open up

3. Thank you letters received from Durham Cathedral and Chester le Street Friends, to note cheque needs changing

Resolved:

1. Cllr McDonnell to open up
2. Caretaker to open up
3. Letters noted and new cheque raised

q) **Correspondence received after agenda published** (to note only)

- Nothing received

r) **Waldridge in Bloom working group update –**

- Cllr Cork gave an update.
- NIB spring meeting 9th March - £5 per ticket
- The Gold sign was discussed, costs ranging from £30 to £235 depending on material

Resolved: *It was agreed to purchase two Gold signs at £30, to arrange proof. Not to attend spring meeting.*

s) **Parish rooms** - The plastering is now complete, the walls need drying out. A cost of £330 from local decorator was sought.

Resolved: *It was agreed to get further quotes for decorating..*

t) **Trees on Millennium Green** - Resident still not happy with trees at Barford Drive.

Resolved: *It was agreed not to prune any further trees*

u) **AAP forum updates –**

- Nothing to report

v) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

Wi-fi in rooms

9. **Financial Matters**

| | | | |
|--|-----|--|--|
| | (a) | <u>Payments</u> | |
| | | <u>Resolved:</u> That the following payments be agreed: | |

| | | |
|---|---|---|
| | <ul style="list-style-type: none"> (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) | <p>That the sum of £590.80 be paid to Mrs A Foster (January 2016 wage)</p> <p>That the sum of £189.37 be paid to Mr B Laidler (January 2016 wage)</p> <p>That the sum of £55.00 be paid to Durham county Council - planning</p> <p>That the sum of £746.00 be paid to G Bowes - plasterer</p> <p>That the sum of £54.00 be paid to Wicksteed - annual inspection</p> <p>That the sum of £2,310 St Barnabas Nursery - summer bedding</p> <p>That the sum of £1,353.60 be paid to AMV - fun hoop</p> <p>That the sum of £50.00 be paid to CDALC - Award scheme - via A Foster</p> <p>That the sum of £50.00 be paid to C Gibson - Face painter</p> <p>That the sum of £135.00 be paid to C Gavigon - tree pruning</p> |
| | <p>(b)</p> <p>(1)</p> | <p><u>Receipts</u></p> <p><u>Resolved:</u> That the following receipts be noted:</p> <p>That the sum of £24.00 was received for room hire</p> |
| <p>10. <u>Date of Next Meeting</u></p> <p>8 March 2016 - to commence at 7.00pm</p> <p>The meeting terminated at 9.00pm</p> <p style="text-align: right;">Chairman Date</p> | | |