

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on 10 April 2018 at 7.00pm



Present: Councillors - Cork, Davies, Foster, Harding, Howie, Martin, Sexton and Warren

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker and 6 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

All members present

3. **New members** - 3 applications received for the 2 vacancies - the Members interviewed all candidates and voted on Helen Corner and Graham Bell

They signed their declaration of acceptance and took their place on the council

4. **Disclosable Pecuniary Interests**

No members declared an interest.

5. **Questions from members of the public:**

The white line which was requested last year has been drawn on the wrong side of the road. The Clerk to meet with highways and see what can be done to rectify this and place line in correct position.

One member of the public wishes to request the council look into forming more parking spaces on the hammerhead. Cllr Sexton to arrange a walk around the village with residents to identify other areas that lines would be useful to stop obstruction from parking.

Request the dog bin be re located to end of play area. Cllr Sexton to enquire.

6. **Police Report:**

This was covered in the Annual Parish Meeting

7. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 13 March 2018 were approved and signed by the Chairman.

8. **Clerks report / Action log**

Nothing to report on Clerk report

Update from action log - all items to be covered in the agenda

9. Parish Matters and on-going items

a) **Planning applications received**

- *No applications received*

b) **To consider any planning applications received after the agenda was published.**

- *No applications received*

c) **Lights on C11** - No update but SLA is with the legal department at DCC

d) **County Councillors report** – Cllrs Sexton and Bainbridge gave an update on the following:

- Birch View and winter weather lesson learnt. This was covered in the Annual Parish Meeting

e) **Working Group** - Cllrs Harding and Warren updated the members on the activities the group are organising -

The cinema is planned for 2 August, costs were sought and discussed. Cllr Sexton will see if can help out of his neighbourhood budget. Pizza van £300, cinema £1,140, licence £21 and refundable deposit £169. They wish to purchase sweets and pop etc but will charge the residents. They will need costs for a toilet.

Nominations were discussed and agreed who to give biscuits to. Cllr Harding to contact the successful person.

The litter pick planned for 15 April was discussed, purchasing a cake at a cost of £14 was suggested.

'Post pals' project requested stationery cost of £20

Resolved: *It was agreed to hire the cinema at a cost of £1,461. It was agreed to purchase the cake at £14 and stationery of £20*

f) **Update of Facebook** - Cllr Harding discussed all recent enquiries received via Facebook.

g) **First Aid Course** - Cllr Howie attended and passed a paediatric first aid course. The company offer free training to volunteers - The Parish Council could qualify

Resolved: *It was agreed several members will carry out the training.*

h) **Grants / Fundraising** - The cinema wasn't able to apply to Tesco, but could apply for the play area as they have already set the ball in motion.

i) **Bird feeders** - The new feeders have proved successful with both birds and the residents - it was suggested continuing with this at a cost of £10 per month

Resolved: *It was agreed Cllr Howie to maintain and purchase at cost of £10 pm*

- j) **Easter event** - The recent event was discussed and agreed it was very successful holding in the rooms. Holding in the village hall next year if as many people book on.
- k) **Children's play area** - Confirmation back that planning is required. Location needs to be sought before the Clerk can submit the paperwork. Costs of equipment need to be sourced. The police have suggested a location, but this is an area that gets flooded.

Resolved: It was agreed to bring costs to next meeting. Need to speak to the police further to discuss other locations. The Clerk to see if AAP can help with funding bid.

- l) **Lights for Halloween** -

Resolved: As this was agreed in previous meeting to purchase lights up to £200 if was decided Cllr Davies to check wattage and purchase

- m) **Broadband** - To note the WiFi has been installed in the rooms. Cllr Martin has given out questionnaires to the village and will report back at the next meeting when they are returned.

- n) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The Caretaker gave a verbal report, stating no issues arising within the green, all equipment in sound order.

Resolved: Report noted.

- o) **General Data Protection Regulations** - The Clerk and Cllr Davies to attend further training on 25 April and report back.

- p) **Timetable of training events** – CDALC forthcoming events (if any)

- *Data protection 25 April held by CDALC at a cost of £27. Cllr Davies agreed to attend*

- q) **Friends of Congburn Woods** - Cllr Davies gave an update.

- r) **Policy review** - (if any to be reviewed/adopted)

- Public filming
- Co-option

Resolved: *It was agreed to approve the Filming and discuss the Co-option policy further at the next meeting*

- s) **Quarterly Accounts** - The Clerk distributed accounts for approval

Resolved: *Cllr Davies signed the bank reconciliation, bank statement, petty cash and budget*

- t) **Correspondence received**

- Nothing received

u) **Correspondence received after agenda published** (to note only)

- Nothing received

v) **Room hire** - A local resident wishes to use the rooms on a regular basis on a Friday evening

Resolved: *It was agreed the resident can let himself in and the Clerk to give the agreement to him and explain he is responsible for making sure rooms are left in same condition.*

w) **Waldrige in Bloom working group update** –

Cllr Cork gave an update - judging at 1.30pm on 20th April. He has arranged 50 pots with plants in to give out for the 'Act of Kindness Campaign'. He agreed to plant shrubs along C11 instead of flower beds.

Resolved: *Update noted*

x) **Noticeboard** - The Clerk confirmed planning is required and is in the process of sorting paperwork, needs a map.

y) **Funday** - The Clerk confirmed all bookings. The working group to see if they can find other activities up to £450. Cllr Howie requested to do bug hotels at the event, costs need to be found. Check if ranger can help out. Invite RSPB to event.

z) **WW1 event** - A statue / silhouette cost would be £776. It was suggested discussing if to purchase and agree location at the next meeting. Could do a fundraising campaign to help with purchase.

aa) **AAP forum update** - Cllr Davies gave a quick update

bb) **Nomination forms** - The Clerk requested Chair and Vice Chair nominations and result to be brought to the next meeting in readiness for Annual Meeting of the Council.

cc) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

10. **Financial Matters**

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| | (a) <u>Payments</u> | |
| <u>Resolved:</u> That the following payments be agreed: | | |
| | <ul style="list-style-type: none"> (1) (2) (3) (4) (5) (6) (7) (8) | <ul style="list-style-type: none"> That the sum of £650.26 be paid to Mrs A Foster (March 2018 wage) That the sum of £211.30 be paid to Mr B Laidler (March 2018 wage) That the sum of £714.38 be paid to HMRC That the sum of £59.95 be paid to Mrs A Foster - cupboard That the sum of £24.00 be paid to Peterlee fire company That the sum of £600.00 be paid to Carnival funfair - funday shows That the sum of £5,000 be paid to Durham County Council - car park That the sum of £54.98 be paid to K Harding - bunny costume (to note the cheque came back from the last meeting and needs to be re submitted) |
| | (b) <u>Receipts</u> | <p><u>Resolved:</u> That the following receipts be noted:</p> <ul style="list-style-type: none"> (1) That the sum of £42.00 was received for room hire |
| <p>11. <u>Date of Next Meeting</u></p> <p>8 May 2018 - to commence at 7.00pm. The Annual Meeting of the Parish will commence at 6.30pm</p> <p>The meeting terminated at 9.25 pm</p> <p style="text-align: right;">Chairman Date</p> | | |