

**Minutes of a Meeting of the Waldridge
Parish Council held on
8 May 2018 at 7.00pm**



Present: Councillors - Bell, Cork, Corner, Davies, Harding, Howie, Martin, Sexton and Warren

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker and 2 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Cllr Foster submitted her apologies

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Questions from members of the public:**

- Car parked on main road which is causing an obstruction. Cllr Sexton to speak to highways and police.
- A car is blocking the drop kerb where the grassed area is. Cllr Sexton to check to see who's car it is
- Trees are getting very big on grassed area. This has been reported in the past, Cllr Sexton to speak to DCC as starting to reach the electricity wires

5. **Police Report:**

No police presence, report to be submitted bi-monthly

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 11 April 2018 were approved and signed by the Chairman.

7. **Clerks report / Action log**

Nothing to report on Clerk report

Update from action log - all items updated (attached)

k) **Annual return**

The Council considered the Annual Return for the year ended 31 March 2018 which included the Annual Governance Statement and Statement of Accounts, and received the Internal Audit Report.

Resolved To approve the Statement of Accounts for the year ended 31 March 2018

Resolved To approve the Annual Governance Statement for the year ended 31 March 2018

- l) **Banking** - Cllr Warren suggested using internet banking to pay bills. This is in the financial regulations. The Clerk noted all items still need to be approved on the agenda before any bills to be paid. .

Resolved: *It was agreed to start paying via internet banking where required, which is already in place*

- m) **Beat the Bounds** - The lead person / first aider / risk assessment and arrangements for the event were discussed

Resolved: *It was agreed Cllr Foster to be lead person. Cllr Corner to be first aider. Risk assessment was approved.*

- n) **Children's play area** - 3 quotes to be brought to the next meeting to see what can be purchased for £5000 budget

- o) **Broadband** - Cllr Martin discussed the findings from the survey which was sent to the residents of the village. Not as many returned as would like. A report to be produced and put in the clippings.

- p) **Millennium Green pond** - Cllr Sexton to meet with the ranger to see what can be done to stop the pond from flooding.

- q) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The Caretaker gave a verbal report, stating no issues arising within the green, all equipment in sound order.

Resolved: *Report noted.*

- r) **General Data Protection Regulations** - The Clerk discussed all the policies / procedures that need to be adopted and brought into force. The Councillors to agree to privacy statement and sign consent form. All old paperwork needs to be destroyed, a cost of £25 for 5 bags was sought to shred all the documents. Further documents to be brought to the next meeting for adoption.

Resolved: *All policies were adopted and agreed to put on website. The Councillors all signed the consent form and it was agreed to get documents professionally shredded.*

- s) **Timetable of training events** – CDALC forthcoming events (if any)
- *Bullying and Harassment course for councillors. Dates to be confirmed. Several councillors showed an interest.*
- t) **New location of welcome sign** - The location was decided and the Clerk to check if planning permission is needed.
- u) **Friends of Congburn Woods** - Cllr Davies gave an update.
- v) **Policy review** - (if any to be reviewed/adopted)
- Co-option
- Resolved:** It was agreed members to take a look to see if any changes to be made and bring to the next meeting for approval.*
- w) **Correspondence received**
- Nothing received
- x) **Correspondence received after agenda published** (to note only)
- Nothing received
- y) **Waldrige in Bloom working group update –**
- Cllr Cork gave an update - Cllr Cork would like to purchase a triple planter. Costs to be brought to the next meeting
- Resolved:** Update noted*
- z) **Funday** - The Clerk confirmed all bookings. Booking the bubbleologist for £225 was discussed. Medal costs were discussed. Booking the Seven Stories at cost of £225. Awaiting to see if they are available
- Resolved:** It was agreed to hire bubbleologist at £225. It was agreed to purchase 200 medals at cost of £22.32 If available agreed to book the Seven Stories.*
- aa) **WW1 event** - A statue / silhouette cost would be £776.
- Resolved:** It was agreed to purchase and display at the WW1 event. Then afterwards discuss permanent location*
- bb) **AAP forum update** - Cllr Davies gave a quick update
- cc) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

9. **Financial Matters**

	(a) <u>Payments</u>	
<u>Resolved:</u> That the following payments be agreed:		
	<ul style="list-style-type: none"> (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) 	<ul style="list-style-type: none"> That the sum of £662.46 be paid to Mrs A Foster (April 2018 wage) That the sum of £221.74 be paid to Mr B Laidler (April 2018 wage) That the sum of £581.95 be paid to CDALC - subscriptions That the sum of £60.00 Charlton fence - removal of sign That the sum of £300.00 be paid to Fizzy on Tyne - pizza van That the sum of £75.00 be paid to Jess Ward - deposit for bubbleologist That the sum of £240.80 be paid to Mrs K Warren - Easter event That the sum of £480.00 be paid to S M Lowery - Audit That the sum of £1,312.60 be paid to Abby Turner - cinema That the sum of £33.50 be paid to Mrs K Harding - kindness campaign That the sum of £134.95 be paid to Mr H Davies - lights
	(b) <u>Receipts</u>	<p><u>Resolved:</u> That the following receipts be noted:</p> <ul style="list-style-type: none"> (1) That the sum of £39.00 was received for room hire
<p>11. <u>Date of Next Meeting</u></p> <p>12 June 2018 - to commence at 7.00pm.</p> <p>The meeting terminated at 9.30 pm</p> <p style="text-align: right;">Chairman Date</p>		