

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on 12 June 2018 at 7.00pm



Present: Councillors - Bell, Cork, Corner, Davies, Foster, Howie, Martin and Warren

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker, Cllr Allan Bainbridge, County Councillor and 5 members of the public

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Cllrs Harding and Sexton submitted their apologies

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Questions from members of the public:**

- No questions raised

5. **Police Report:**

PCSO Donnelly submitted the bi-monthly - 4 anti social behaviour, 2 burglary and 1 criminal damage

6. **Minutes of Council meeting:**

Resolved That the minutes of the meeting held on 8 May 2018 were approved and signed by the Chairman.

Resolved: That the minutes of the annual meeting of the council held on 8 May 2018 were approved and signed by the Chairman

7. **Clerks report / Action log**

Nothing to report on Clerk report

Some update on action log, some to follow next month when Cllr Sexton returns

8. Parish Matters and on-going items

- a) **Allotments** - Members of the Allotment Association attended to request if plot holders who leave the parish are still able to keep their allotments, as it is written into the agreement that they cant, but the waiting list is small now and feel it would be a good idea to allow this. Also want to know what is covered by the Paris insurance.

Resolved: *It was agreed to change the agreement to allow plot holders who leave the parish to remain, as long as they have kept their allotment in good order. The Clerk to check insurance cover*

b) **Planning applications received**

DM/18/01308/FPA 5 Long Burn Drive First floor extension above garage to side
Chester-le-Street
DH2 2XE

DM/18/01286/LB Waldrige Hall Farm Installation of 2x conservation rooflights in rear
Hauxley Drive offshoot, replacement of timber casement window
Chester-le-Street with operational timber sliding sash window and
DH2 3SL replacement of panelled timber door with timber
glazed door to same style in porch on northern
elevation.

Resolved: *To recommend approval*

c) **To consider any planning applications received after the agenda was published.**

- None received

d) **County Councillors report** – Cllr Bainbridge gave an update on the following:

- Birch View is still ongoing, Cllr Bainbridge is waiting for Barratt homes to transfer some land so DCC can adopt.

Resolved: *Report noted*

- e) **Action plan** - An update of the action plan was discussed, updating the toilet and room was discussed by Cllr Bell. He will provide quotes for the next meeting and this will be put on the agenda and get colour swatches of flooring. Cllr Davies to get quotes for white boards.

- f) **Working Group** - Cllr Warren to advertise Telly Tubby walk. The temporary events notice is received back from DCC.

- g) **Update from Facebook** - One resident wishes to know who owns the land next to the flats. Cllr Warren will contact the resident.

- h) **Grants / Fundraising** - No update on any funding

- i) **Annual report - clippings** - The Clerk submitted the Annual report and Clippings for

approval. To note printers costs have risen to £190

Resolved - It was agreed to put annual report on website and go to print with clippings. The cost was approved.

j) **Beat the Bounds** - All final arrangements were discussed

Resolved: *All arrangements agreed*

k) **Children's play area** - Cllr Howie gave an update of what play equipment she has received quotes for, they are coming in at approx £16,000. The budget was only £5,000 so funding needs to be sought.

l) **Website design** - The website designer has submitted a cost of £330 to update the website

Resolved: *It was agreed to ask for samples of what the new website will look like before decision is made*

m) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The Caretaker gave a verbal report, the surfer has problems with the stoppers which cant be fixed easily. Wicksteed have suggested doing the inspection and fixing stoppers at same time, the cost would be £45 plus materials, but the timescale would be approx 6 weeks

Resolved: *It was agreed as this is classed as an urgent problem to ask them to come out to fix urgently.*

n) **General Data Protection Regulations** - The Clerk submitted the remaining policies for approval, social media, document retention and privacy impact assessment

Resolved: *All policies were adopted and agreed to put on website.*

o) **Timetable of training events –** CDALC forthcoming events (if any)

- *Nothing received*

p) **Wood and metal sculptures** - A cost of £125 was received to re varnish wood sculptures. It was suggested looking at painting the metal sculptures on the Millennium Green

Resolved: *It was agreed to get wood sculptures re varnished. Cllr Davies to get costs to get metal ones cleaned and painted.*

q) **Dog chipping** - It was suggesting purchasing a dog chipper to keep in the rooms as a cost of £50, this is due to the large amount of pets that are found in the parish. Cllrs Davies, Warren and Harding will be available to carry this out.

Resolved: *It was agreed to purchase the dog chipper*

r) **WW1 event** - Cllr Howie has been in touch with the school to arrange re-enacting. Funding available to apply for extra silhouettes.

Resolved: *It was agreed to see if can apply for a grant to purchase extra silhouettes*

s) **Seats** - Cost of seats were discussed, ranging from £300 to £600, 3 different locations

were discussed.

Resolved: *It was agreed to purchase 3 of the £300 seats from Marmax for the 3 locations. To discuss one extra seat on C11, to discuss at next meeting.*

t) **Welcome sign and notice board** - To note both can be put on the same application. The Clerk to continue to work on this.

u) **Friends of Congburn Woods** - Cllr Davies gave an update. It was suggested removing this item from the agenda and only putting on if any update available.

Resolved: *It was agreed to remove this item, any updates to be emailed to the councillors for information*

v) **Policy review** - (if any to be reviewed/adopted)

- Co-option
- Training

Resolved: *Co-option policies was adopted and training approved*

w) **Correspondence received**

- Nothing received

x) **Correspondence received after agenda published** (to note only)

- The Clerk submitted her resignation she noted she would continue to work until October, she will arrange all paperwork for the next meeting.

y) **Waldridge in Bloom working group update –**

Cllr Cork gave an update - he noted a lot of plants have been stolen. Ordering winter bedding was discussed

Resolved: *Update noted, it was agreed to order the plants at same price as last year of £2,321*

z) **Funday** - The Clerk confirmed all bookings. Booking the Seven Stories at cost of £225 was confirmed. The cost of gazebo was discussed as one broke last year at cost of £80

Resolved: *It was agreed to purchase one gazebo*

aa) **AAP forum update** - The Chair of the AAP who was in attendance gave a quick update - It was suggested removing this item from the agenda

Resolved: *It was agreed to remove this item, any updates to be emailed to the councillors for information*

bb) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

9. **Financial Matters**

	(a)	<u>Payments</u>
<u>Resolved:</u> That the following payments be agreed:		
	<ul style="list-style-type: none"> (1) That the sum of £662.46 be paid to Mrs A Foster (May 2018 wage) (2) That the sum of £221.74 be paid to Mr B Laidler (May 2018 wage) (3) That the sum of £36.00 be paid to Mrs A Foster - allowance (4) That the sum of £776.30 be paid to - Remembered Trading Ltd - silhouette (5) That the sum of £231.00 be paid to Durham County Council - planning for notice board/welcome sign (6) That the sum of £190.00 be paid to Snowball printers (8) That the sum of £5,614.27 be paid o Durham County Council - elections (9) That the sum of £374.57 be paid to St Barnabas Nursery - watering (10) That the sum of £36.00 be paid to CPRE - subscriptions (11) That the sum of £65.99 be paid to Mr H Davies - battery (12) That the sum of £35.55 be paid to Mrs K Harding - post pal/kindness paid via internet 	
	(b)	<u>Receipts</u>
<u>Resolved:</u> That the following receipts be noted:		
	<ul style="list-style-type: none"> (1) That the sum of £54.00 received room hire (2) That the sum of £1,788.40 received VAT return 	
<p>11. <u>Date of Next Meeting</u></p> <p>10 July 2018 - to commence at 7.00pm.</p> <p>The meeting terminated at 9.10 pm</p>		
		<p>Chairman</p> <p>Date</p>