

**WALDRIDGE PARISH COUNCIL**

**Minutes of a Special Meeting of the Waldridge  
Parish Council held on  
14 August 2018 at 7.00pm**



**Present:** Councillors - Bell, Corner, Foster, Harding, Howie, Sexton and Warren

**Also in attendance** - Angela Foster - Parish Clerk, Brian Laidler - caretaker

1. **Welcome** – The Chair welcomed everyone to the meeting

2. **Apologies for Absence:**

Cllrs Cork and Davies submitted their apologies

Cllr Martin submitted his resignation, the Clerk contacted electoral services and received relevant paperwork to advertise the vacancy

3. **Disclosable Pecuniary Interests**

Cllr Horner disclosed an interest in agenda item J

4. **Minutes of Council meeting:**

The minutes to be deferred for approval until the September meeting

## 5. Parish Matters and on-going items

- |    |                 |   |  |
|----|-----------------|---|--|
| a) | DM/18/01824/AD  | Land To The West Of 25 Fenwick Close, Chester-le-Street DH2 3SU & Land To The West Of Fern Meadows Waldridge Road Waldridge DH2 3RB | Erection of notice board and welcome sign            |
|    | DM/18/02287/FPA | 136 Warkworth Drive Chester-le-Street DH2 3TW   | Single storey pitched roof front and rear extensions |
|    | DM/18/02010/TPO | 114 Warkworth Drive Chester-le-Street DH2 3TW   | Crown lift on 2.No Beech Trees                       |

**Resolved:** *To recommend approval*

- b) **To consider any planning applications received after the agenda was published.**

- None received

- c) **Lights on Waldridge Road**

The SLA which was signed several years ago is still outstanding, giving £7,450 in the council budget which has not been spent. No invoice has been received from DCC. It was suggested asking them if the parish can pay annually and release some of the funds for other projects.

**Resolved:** *It was agreed to ask DCC if that would be possible. If so £4,500 would be used on other projects.*

- d) **Toilet & rooms** - Cllr Bell has received 2 quotes for the toilet ranging from £2,000 to £2,600 plus extra for floor as the damp has penetrated underneath, raising the cost to approx £3,000 one quote for the rooms at £6,500. Applying to Tesco for funding was suggested. It was suggested asking if could get funding help to replace lights.

**Resolved:** *It was agreed to go with the £2,600 quote and pay extra for the flooring. It was agreed to get further 2 quotes for the rooms. It was agreed to start work ASAP. It was agreed Cllr Harding to apply to Tesco. Cllr Sexton to check on lights.*

- e) **Funday** - All final arrangements were discussed and agreed. Cllr Sexton to fund £200 for the home for bees. The Clerk to send letter to probation to thank for the work they have done around the Parish.

- f) **Conclusion of Audit** – The Clerk confirmed that the external audit had been completed and an unqualified audit opinion had been given. No issues raised. Having a cost for residents to view was discussed

**Resolved:** *The Clerk should complete the Notice of Conclusion of Audit for the year ended 31 March 2018. It was agreed to leave free.*

g) **Waldridge in Bloom working group update –**

The prizes were discussed for the best kept garden competition. Advertising on Facebook and the notice board was suggested. A diary of all that needs doing was suggested along with naming the beds/tubs

**Resolved:** . *It was agreed to keep the same as last year at £25 per area (x 4) plus extra £25 for overall winner plus £15 for front door display. It was agreed to advertise the competition. To speak to Cllr Cork to arrange dates.*

h) **Children's play area** - Cllr Bainbridge had checked with planning and they agreed that no planning was required. All three quotes received from Hags, Wicksteed and Kompan. Fencing off was suggested. *Costs need to be sought*

**Resolved:** *It was agreed to go with Kompan at the cost of £8,400, Cllr Howie to order and ask about a maintenance programme. Cllrs Sexton and Bainbridge will give £3000. It was agreed a small fence should be installed to stop dogs. The Clerk to ask DCC regarding inspections and maintenance.*

i) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The caretaker requested some paint for the goal posts. A cost to repair the surfer was received from Wicksteed at £388. It was suggested asking Wicksteed if this is a health and safety issue. Cllr Bell to get a quote to fix from another company. If a health and safety issue is agreed then was suggested the equipment should be removed or repaired ASAP. A quote received to replace a sleeper on the Green at cost of £216.

**Resolved:** *It was agreed to purchase the paint. It was agreed to contact Wicksteed in first instance. Get quote of another company, if not cheaper then get Wicksteed to repair. Cllr Bell wished to note that 3 month delay for this is unacceptable. It was agreed not to get the sleeper replaced.*

Cllr Horner took no part in the vote of the next agenda item

j) **Installation of seats** - Quotes from 2 companies received for installing the seats ranging from £80 to £150 depending if concrete is required. Location of seats were discussed. Suggestion of placing spare one in the new play area.

**Resolved:** *It was agreed to go with Utility Civil Engineering. It was agreed to place one of the Millennium Green and replace the other two at Netherton and the Village. The remaining one to be stored at Cllr Sextons home until new location is agreed.*

k) **Cinema event** - The event was very successful, many compliments from the residents. Lessons learnt was discussed and will be added to the action plan for future events.

l) **WW1 event** - This item will be discussed at the next meeting

m) **Waldridge Football Club sponsorship** - The club have now secured sponsorship. They have submitted a grant application form, this to be included in the grant awarding in October.

n) **Screen** - Costs of a smart TV at £750 was discussed, this is to enable showing films in the rooms to residents. A licence will be required at cost of £127. Cost of whiteboards were discussed ranging from £50 - £90.

**Resolved:** It was agreed to purchase the screen and apply for licence when ready to show films. It was agreed to leave the white board for the time being.

- o) **Coaltub** - A cost to purchase a coal tub was discussed at £1,000. It was suggested asking Chester Moor if they could give one of the ones that are not used. Cllr Sexton to ask
- p) **Filming at Parish meetings** - Filming at parish meetings was discussed

**Resolved:** It was agreed to film and put on Facebook after the meeting.

6. **Financial Matters**

	<b>(a)</b>	<b><u>Payments</u></b>	
	<b>Resolved:</b> That the following payments be agreed:		
	(1)	That the sum of £100.00 be paid to Fab Faces - Facepainter - on-line	
	(2)	That the sum of £105.98 be paid to Mr H Daives - battery pack	
	(3)	That the sum of £390.00 be paid to Castlewood Loo Hire - on-line	
	(4)	That the sum of £240.00 be paid to Mazars LLP - Audit - on-line	
	(5)	That the sum of £388.00 be paid to St Barnabas Nursery - watering	
<b>11. <u>Date of Next Meeting</u></b>			
11 September 2018 to commence at 7.00pm.			
The meeting terminated at 9.25 pm			
			<b>Chairman</b> <b>Date</b>