

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on 11 September 2018 at 7.00pm



Present: Councillors - Bell, Cork, Corner, Davies, Foster, Harding, Howie and Sexton

Also in attendance - Angela Foster - Parish Clerk, Brian Laidler - caretaker, 2 members of the public

1. **Welcome** – The Vice Chair welcomed everyone to the meeting
2. **Vacancy** - No election was called for the vacancy, therefore the Council are able to co-opt. Deadline 28 September.

3. **Apologies for Absence:**

Cllr Warren submitted her apologies

4. **Disclosable Pecuniary Interests**

No members declared an interest.

5. **Questions from members of the public:**

One member raised why the Romany Travellers are not moved on straight away. Cllr Sexton to see what the policy is and report back

One resident attended to compliment the Parish on the recent Funday and thanked them for looking after the Millennium Green in such a professional way

6. **Police Report:**

No report submitted will send report for October meeting

7. **Minutes of Council meeting:**

Resolved *That the minutes of the meeting held on 10 July 2018, Cllr Sexton wished to add an amendment. Cllr Cork agreed only if he was to include the wording regarding the Clerk feeling pressurised by Cllr Sexton, they were then approved and signed by the Vice Chairman.*

Resolved *That the minutes of the special meeting held on 14 August 2018 were approved and signed by the Vice Chairman*

8. **Clerks report / Action log**

Nothing to report on Clerk report. Cllr Sexton to complete and return with update

7. **Parish Matters and on-going items**

a) **Planning applications received**

DM/18/02561/FPA	11 Cornmoor Chester-le-Street DH2 2NB	Sun room and kitchen extension to rear and side and alterations
DM/18/02304/FPA	1 Meadow Drive Chester-le-Street DH2 2XA	Demolition of conservatory and erection of single storey rear extension
DM/18/02568/FPA	7 Norton Close Chester-le-Street DH2 3JF	Conversion of garage into habitable room, alterations to the front elevation, single storey rear/side extension.

Resolved: *To recommend approval*

b) **To consider any planning applications received after the agenda was published.**

DM/18/01866/FPA	Dene House Waldrige Road, Chester-le-Street DH2 3RZ	Proposed two storey extension to the rear
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Resolved: *To recommend approval*

c) **County Councillors report** – Cllr Sexton gave an update on the following:

- New Dog Waste Bag Dispensers installed (C11, Village Play Area & Bridleway Lilburn)
- Planning Applications – General Overview
- Parking Update (meeting scheduled for village residents 25th October 7pm)
- Highways ‘On Site’ visit to Waldrige village on 4th September in relation to speeding/blind exits

Resolved: *Report noted*

d) **Toilet** - Cllr Bell gave an update, the works to start on 1 October for approx 5 weeks, all room hirers have been informed

e) **WW1 event** - All arrangements were discussed and finalised. Location was discussed due to lighting and safety issues, the Village Green was considered

Resolved: *It was agreed to change location to the Village Green, the Clerk to inform all attendees.*

f) **Funday** - The event was very successful. The tombola raised £136. The charity was discussed

Resolved: *It was agreed to give to If you Care, Share charity*

- g) **Working Group** - No update available
- h) **Clerks vacancy** - An update was given on the recent interviews and expect a new Clerk will be in post soon
- i) **Councillor vacancy** - The forthcoming co-option to take place on 9 October, applications will be sent to councillors one week before for perusal beforehand.
- j) **Accounts** - The accounts were distributed and discussed how to move things forward.
- k) **Update from Facebook** - Only issues raised were fly tipping and dogs barking. To pass to Neighbourhood warden
- l) **Community Defibrillator** - A request from a resident to have one installed in the Parish. It was suggested getting all the defibrillators in the area to be mapped, then make a decision if another one is needed and if so where.
- m) **Halloween** - All arrangements that have been planned with the working group were discussed. It was requested using the £225 refund from the funday. The budget for the event is approx £500

Resolved: *All arrangements were agreed and to use the extra money*

- n) **Grants / Fundraising** - No update on any funding

- o) **Waldrige in Bloom working group update –**

Cllr Cork gave an update - the garden competition was discussed. NIB presentation to be held on 26 September £5 per ticket.

Resolved: *Update noted. It was agreed Cllr Cork to choose winners. 3 tickets for the NIB presentation, the Clerk to arrange payment.*

- p) **Clippings** - The Clerk prepared the clippings for printing

Resolved: *It was agreed to go to print*

- q) **Children's play area** - To note the play equipment has been ordered and will be installed late October. A quote for the fence is still required. An application for funding from the Neighbourhood budget needs to be completed.

Resolved: *Cllr Howie to arrange quote*

- r) **Health and Safety issues** - Issues arising between meetings was discussed

Resolved: *It was agreed if the Clerk feels the issue is urgent she should arrange to have rectified and should liaise with the Chairman.*

- s) **Website design** - This to be placed on next agenda giving councillors another chance to see his designs.

- t) **Fitness equipment / Millennium Green / goal posts / fun hoop monthly inspections –**

The Caretaker gave a verbal report, handle on rower has been stolen. A cost to replace is £18.35. Cllr Bell arranged site meeting at surfer, a quote of £100 was given to repair.

Resolved: *It was agreed to purchase handle. To have the surfer repaired at a cost of approx £100*

- u) **Installation of seats** - To note 2 have been installed. Two further locations were discussed

Resolved: *It was agreed to have site meeting to choose location of third seat. The fourth seat to be decided at the next meeting. It was agreed to discuss further seats on the centre circle of the green in the near future.*

- v) **Timetable of training events** – CDALC forthcoming events (if any)

- Clerks training - 25 September
- Bullying and Harassment for councillors - 16 October

Resolved: *It was agreed the new Clerk should attend the training for Clerks. No Councillors wished to attend the Bullying training.*

- w) **Policy review** - (if any to be reviewed/adopted)

- Anti fraud
- Equality and Diversity
- Amendments to Standing Orders

Resolved: *It was agreed to approve with no changes and be updated on website. Agreed to re-adopt the standing orders with changes.*

- x) **Key lock and tenants** - How key holders to enter building was discussed. A new key lock at £15.00 was discussed

Resolved: *It was agreed to purchase the key lock at £15 and have a different number which can be changed for room hirers on a regular basis.*

- y) **Room hire request** - A local resident has requested using the rooms for a community cafe. The Clerk has checked with insurance and no problems arising from them.

Resolved: *Some members to meet with resident to discuss further what her requirements are*

- z) **Correspondence received**

- Nothing received

- aa) **Correspondence received after agenda published** (to note only)

- Nothing received

- bb) **Quote for path on Millennium Green** - The quote was received for repairing path at cost of £3,250

Resolved: *It was agreed not to bother with this project at the moment.*

- cc) **Urgent issues for noting** (Clerk to use delegated powers if necessary) **and any items Councillors wish to agenda for next meeting**

- It was agreed to add sleeper on Millennium Green back onto next agenda

8. Financial Matters

Cllr Sexton requested clarification from the Clerk as to whether the payments included in Financial Matters were to be approved, or were 'to note', as he felt that if payments were requiring approval, all Councillors should have the opportunity to review the payments and raise any questions that they may have, before approval is made, and cheques are signed.

Resolved: Cllr Foster suggested going through the payments line by line moving forward, and this was agreed by all councillors.

	(a) <u>Payments</u>	
Resolved: That the following payments be agreed:		
	(1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11)	That the sum of £662.46 be paid to Mrs A Foster (August 2018 wage) That the sum of £221.74 be paid to Mr B Laidler (August 2018 That the sum of £36.00 be paid to Mrs A Foster - allowance / phone That the sum of £330.00 be paid to Net Island (if agreed) - (pay online) That the sum of £918.91 be paid to Came and Co - annual insurance (pay online) That the sum of £323.40 be paid to St Barnabas Nursery - watering That the sum of £758.95 be paid to Mrs K Warren (tv and stand) paid online That the sum of £123.38 be paid to Mrs A Foster - funday refresments That the sum of £150.00 be paid to Mrs M Howie - tombola prizes That the sum of £136.00 be paid to local charity, If you care share) tombola income (Need to arrange cheque for next month) That the sum of £440.00 be paid to Utility Civil Engineering - installation of seats (pay online)
	(b) <u>Receipts</u>	Resolved: That the following receipts be noted: (1) That the sum of £136.00 received tombola
<h2>9. <u>Date of Next Meeting</u></h2> <p>9 October to commence at 7.00pm.</p> <p>The meeting terminated at 9.30 pm</p> <p style="text-align: right;">Chairman Date</p>		