

WALDRIDGE PARISH COUNCIL

Minutes of the Annual Meeting of the Council of Waldridge Parish Council held on 14 May 2019 at 6.15pm.

Present: Councillors Bell, Davies, Foster, Harding, Howie, Moist and Warren

1. **To elect a Chairman for the ensuing year**

Cllr Bell was voted unanimously as Chairman for the forthcoming year.

Resolved: *That Councillor Bell be elected Chairman of the Council for the ensuing year, the Declaration of Acceptance of Office was signed.*

2. **To appoint a Vice-Chairman for the ensuing year**

Cllr Warren was voted unanimously as Vice-Chairman for the forthcoming year.

Resolved: *That Councillor Warren be elected Vice-Chairman of the Council for the ensuing year.*

3. **To receive and accept apologies for absence**

Cllr Sexton submitted his apologies.

4. **To accept Chairman's report**

Verbal reported received.

5. **To appoint representative on outside organisations:**

- AAP focus groups – Cllr Davies
- AAP board meetings – Cllrs Davies & Moist
- CDALC – smaller local councils forum – Clerk & Cllr Bell

6. **To reconfirm working groups, and appoint representatives:**

- Waldridge Parish in Bloom - Cllrs Bell, Foster, Howie & Sexton
- Events - Cllrs Bell, Corner, Moist & Sexton

7. **To accept financial report**

The Clerk circulated financial report for 2018/2019 prior to the meeting.

Resolved: *The financial report was accepted as a true record of accounts.*

8. Standing Orders / Financial Regulations / Asset Register

Resolved: *That these documents be adopted and placed on the website.*

9. Freedom of Information & Data Protection / Complaints Procedure / Press and Media

Resolved: *That these policies were approved/adopted and placed on the website.*

10. Insurance cover and continuation of subscriptions for SLCC / CDALC / CPRE

Resolved: *To note insurance in place and agree to continue with the above subscriptions.*

11. To note and agree schedule of Council meetings for 2019/20

Resolved: *The schedule of meetings was noted and agreed.*

12. To approve and sign contracts for staff members: Clerk and Caretaker

Resolved: *The contracts for the Clerk and Caretaker were approved and signed.*

The meeting terminated at 6.45pm

Chairman