

WALDRIDGE PARISH COUNCIL

Minutes of a Meeting of the Waldridge Parish Council held on 11 June 2019 at 7.00pm



Present: Councillors - Bell, Corner, Davies, Foster, Howie, and Sexton.

Also in attendance – Sarah Wilson - Parish Clerk, Brian Laidler – Caretaker, Cllr Allan Bainbridge – County Councillor, and 3 members of the public.

1. **Welcome:**

The Chairman welcomed everyone to the meeting.

2. **Apologies for Absence:**

Cllrs Harding and Moist submitted their apologies.

It was noted that Cllr Warren had submitted her resignation, and that the Clerk has contacted electoral services, and relevant notices have been displayed.

3. **Disclosable Pecuniary Interests**

No members declared an interest.

4. **Appointment of Vice-Chairman**

Cllr Sexton was elected as Vice-Chairman for the ensuing year.

5. **Police Report:**

The Chairman read out the Police Report – three incidents of anti-social behaviour, one incident of burglary, and two incidents of theft.

6. **Minutes of Annual Meeting of the Council – 14 May 2019:**

Resolved: *The minutes of the annual meeting of the Council held on 14th May 2019 were approved as a true record and were signed by the Chairman.*

7. **Minutes of Council Meeting – 14 May 2019:**

Resolved: *The minutes of the Council meeting on 14th May 2019 were approved as a true record and were signed by the Chairman.*

8. Parish matters and ongoing items

a) **County Councillors report**

Cllr Bainbridge reported that there has been no progress regarding Birch View, he is still awaiting a reply.

Resolved: *Report noted.*

b) **Waldridge Parish in Bloom Working Group**

The Working Group gave an update: the Northumbria in Bloom summer judging date was confirmed as being 12th July 2019; Special Awards being entered are Best Kept Garden, Cul-de-Sac, and Allotments, with the fell potentially being entered next year. The Council considered entering individuals for special awards, but it was agreed to delay this until next year. It was confirmed that Chester-le-Street Town Youth FC will be planting their bed on Saturday 15th June. The Clerk informed the Council of the costs received so far for planting and maintenance, which will be adjusted to add/remove certain beds and will then be reissued to the Council for confirmation.

Resolved: *Update noted. Current costs for 2019/20 planting and works confirmed. It was agreed to delay entering individuals into special awards until next year.*

c) **Events Working Group**

The plan for the Cinema event was discussed and approved. The Council voted on the list of films most popular with residents, and selected Grease as the film for this year. It was agreed that final catering arrangements would be Nickynoo mobile bar, The Pizza Van, and Liberty Catering, plus either a sweet vendor or ice cream van – Clerk to book. A draft plan for the Parish Fayre was discussed and approved, with the working group to select rides and entertainers to fit within budget. It was agreed that the North East Concert Band would play at the event. Fire Brigade and Police to be asked to attend. The Council considered quotes for toilet provision for both events and selected a supplier. Councillors were asked who would be available to attend Beat the Bounds, with Cllrs Foster, Bell and Sexton stating that they were available.

Resolved: *Update noted. Final plan for the Cinema event approved, with Grease being selected as this year's film. A draft plan for the Parish Fayre was approved, with the Working Group selecting rides and entertainment from the quotes provided. A toilet supplier was selected. It was agreed that Cllrs Foster, Bell and Sexton would attend Beat the Bounds.*

d) **Updates from Facebook**

The Council agreed that this should be discussed alongside the Facebook policy.

Resolved: *To be discussed alongside Facebook policy.*

e) **Parish Council Surgeries**

Cllr Moist was not present, so no update was provided. However, the Council was informed that no members of the public attended the surgery. It was agreed that surgeries weren't working, and other methods of community engagement were discussed. Suggestions included: handing out surveys at the Parish Fayre; having a Council stall at the Parish Fayre; placing Councillor contact details in the noticeboards; and door-knocking when delivering the Clippings. It was noted that the Council should consider wearing ID lanyards when delivering the Clippings, and at events – Clerk to obtain costs. County Councillors Bainbridge and Sexton informed the Council that they were intending to hold quarterly meetings with residents, with the Parish Council being offered a section on the agenda, and it was agreed that the Parish Council would attend.

Resolved: *No update to note. It was agreed that no further surgeries would be arranged at this time, and that other community engagement options would be explored (unanimous).*

f) **Play Area Sign**

The Council considered quotes for a play area sign. Cllr Davies suggested using a vinyl sign, to be attached to the slide tower. The cleaning of play area equipment and seating in the Parish was discussed, and it was agreed that this was not currently required.

Resolved: *The decision on a play area sign was deferred so that the Clerk could obtain costs for a vinyl sign. It was agreed that cleaning of play equipment and seating is not currently required. Both votes unanimous.*

g) **Lawn Mower Service and Oil Change**

This item was deferred.

Resolved: *No decisions were made.*

h) **Defibrillator Rental**

The Council discussed the possibility of renting or purchasing a defibrillator, to be installed at the Parish Rooms. It was questioned whether there is a defibrillator at the Village Hall, however, it was also questioned how long it would take to access it, even if there was one. It was agreed that a defibrillator would be rented, and a supplier was selected from the quotes provided.

Resolved: *It was agreed that a defibrillator would be rented, and a supplier was selected from the quotes provided (all in favour, Cllr Davies abstained).*

i) **Boiler Service Contract**

The Council considered quotes for a boiler service contract and discussed whether a service contract was required.

Resolved: *It was agreed to enter into a boiler service contract, and a supplier was selected from the quotes provided (unanimous).*

j) **Intruder Alarm**

The Clerk informed the Council that she had spoken to the person who had recently repaired the alarm. He advised that the final two sensors should be replaced, and that servicing was not required. He further advised that the battery should be changed every five years.

Resolved: *It was agreed that the final two sensors should be replaced, and that annual servicing would not be conducted (unanimous).*

k) **Toilet Flooring**

The Council considered quotes for toilet flooring, and viewed samples provided.

Resolved: *Both a supplier and flooring type were selected from the quotes provided (unanimous).*

l) **Carried over funds**

The Council discussed the remaining funds from the financial year 2018/19 and considered how these should be used.

Resolved: *It was agreed that from the carried over funds, the following would be purchased: toilet flooring; defibrillator rental costs to April 2020; a new website; toilet paper and paper towel dispensers; a photo canvas. Any remaining funds to be added to the reserve. All votes unanimous.*

m) **Policy Review**

The Council discussed the current Facebook policy, and it was reconfirmed that the Facebook Group is for Parish residents only. It was agreed that due to time constraints, further discussion of the Facebook Policy would be deferred to the next meeting.

Resolved: *The approval of changes to the Facebook policy was deferred to the next meeting.*

n) **Timetable of Training Events**

No upcoming events to note.

Resolved: *No decisions required.*

o) **Grants / fundraising**

No new opportunities to note.

Resolved: *No decisions required.*

p) **Planning Applications**

- None received.

Resolved: *No decisions required.*

q) **To consider any planning applications received after the agenda was published.**

DM/19/01610/FPA	1 Lime Cottages Waldrige Road Chester-le-Street DH2 3RY	Ground floor Orangery Sun-Lounge & shower room to side of property
DM/19/01741/FPA	4 Long Dale Chester-le-Street DH2 2XQ	Sun lounge and study extension to rear and side

Resolved: *To recommend approval (unanimous).*

r)

Correspondence received

- Email from Scope asking whether the Council would allow a clothes recycling bank to be placed in the Parish.
- Email from resident regarding parking in the village.
- Tree planting request from a resident.

Resolved: *It was agreed that a clothes bank should not be placed in the parish. It was agreed that the tree in question could be planted on the village green. The parking request was discussed with the resident, along side other issues, and the resident agreed to liaise with the Chairman to see if a parking solution could be achieved.*

s)

Correspondence received after agenda published (to note only)

- None received.

t)

Clerks Report / Action Log

The Clerk gave an update on all items on the Action Log not already covered during the meeting.

Resolved: *Update noted.*

u)

Urgent issues for noting (Clerk to use delegated powers in necessary) and any items Councillors wish to agenda for next meeting

No issues to note.

9. **Financial Matters**

	(a) <u>Payments</u>	
	<u>Resolved:</u> That the following payments be agreed:	
	<ul style="list-style-type: none">(1)(2)(3)(4)(5)(6)(7)(8)(9)(10)	<ul style="list-style-type: none">That the sum of £1,200.75 be paid to S Wilson (May 2019 wage)That the sum of £210.12 be paid to B Laidler (May 2019 wage)That the sum of £36.00 be paid to S Wilson (allowance)That the sum of £35.94 be paid to XLN (broadband)That the sum of £92.00 be paid to E.ON (gas & electricity)That the sum of £150.00 be paid to G Fletcher (internal audit)That the sum of £30.00 be paid to D Tait (cleaning)That the sum of £140.00 be paid to M Forrester (allotment hedge trimming)That the sum of £36.00 be paid to CPRE (annual membership)That the sum of £15.98 be paid to S Wilson (monthly print plan April & May)
	(b) <u>Receipts</u>	<u>Resolved:</u> That the following receipts be noted: <ul style="list-style-type: none">(1) That the sum of £32.07 was received from E.ON (bill credit).(2) That the sum of £30.00 was received from Beautiful Beginnings (room hire - Apr).(3) That the sum of £25.00 was received from J Uhlrova – yoga (room hire – May)(4) That the sum of £55.00 was received from Tranquil Treatments (room hire - May)(5) That the sum of £95.00 was received from room hire (cash payments)
<p>9. <u>Date of Next Meeting</u></p> <p>9 July to commence at 7.00pm.</p> <p>The meeting terminated at 10.20 pm</p> <p style="text-align: right;">Chairman Date</p>		