



**WALDRIDGE PARISH COUNCIL**

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12th July 2020

**WALDRIDGE PARISH COUNCIL**  
**Minutes of a Extraordinary Meeting of the Waldridge**  
**Parish Council held on**  
**9<sup>th</sup> July 2020 at 7.00pm (Zoom Meeting)**

**Present:** Councillors - Bell, Foster, Howie, Moist, Sexton, Morrison, McCrystal, Corner, Davies

**1. Welcome:**

The Chairman welcomed everyone to the meeting.

**2. To appoint a Councillor to take the minutes of the meeting:** Cllr  
Davies was appointed to the role.

**3. Apologies for Absence:**

Cllr Harding

**4. Disclosable Pecuniary Interests:** None

**STAFFING:**

Cll Bell reported to the meeting that a member of WPC staff has raised a Grievance in writing to the Chair and the Monitoring Officer, and that the procedure calls for a Grievance Panel to be created.

Cll Sexton raised a Point of Order citing

**10. MOTIONS AT A MEETING THAT DO NOT REQUIRE WRITTEN NOTICE**

Cll Sexton later withdrew the PoO through Cllr Foster.

Cllr Bell continued to explain that he had received advice from the Monitoring officer S. Ragg of CDALC and NREO that the council needed to convene a meeting to form a Grievance Panel (GP) Cll Bell was also advised to involve a HR adviser ASAP.

Cllrs Bell, Corner, Morrison and Sexton were removed from the meeting in to the Zoom waiting room

Cllr Bell then explained that the panel would be made up of three councillors with a further three councillors held to form an appeals panel if required. Only the three members of the GP would be given a copy of the written Grievance and the three appeals panel will not be shown the copy in order they remain impartial.

Cllr Bell advised that he would need to be a member of the GP because he had already seen the document and that two further Clls were needed. Clls Foster and Howie volunteered with Cll Foster agreeing to be chair.

Clls Davies, Harding and McCrystal would then be a reserve panel in-case of an appeal.

2019/2020 – staffing

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A date was set Fri 10th July 2020 for the first meeting at 7pm in the parish rooms.

The meeting then reopened with full council

Cll Sexton asked who had proposed and seconded the meeting and Cll Bell explained that we were following the Council policy (Grievance Procedure WPC0006).

Cll Morrison asked when they would be the right to reply.

Cll Bell answered that the GP will work through the procedure as soon as possible but did not have a date at this point before the panel had met.

Cll Sexton asked to see the procedure

Cll Bell reminded the council that the procedure was open for anyone to see on the Waldrige Parish Council website

[\(http://www.waldridgeparish.co.uk/about/reports-and-procedures/\)](http://www.waldridgeparish.co.uk/about/reports-and-procedures/)

Clls Moist and Corner expressed concern that the concerns had become official, Cll Moist also asked for a copy of the Procedure. (can be found in the above link)

Cll Sexton stated that he did not think the meeting was not valid and asked that the procedure be checked before any GP meets. Cll Bell agreed to confirm with DCC and NALC before the meeting went ahead.

Post meeting. The Grievance Panel met on Fri 10<sup>th</sup> July

**Date of next meeting TBA**

1 Initialled by Chairman \_\_\_\_\_ 2019 - 2020

