

WALDRIDGE PARISH COUNCIL

Minutes of the Council Meeting held via the Zoom online platform on Tuesday 13th October 2020

- 1 Present**

Cllr Moist (Chair) Cllr Foster Cllr Sexton Cllr Morrison	Cllr McCrystal Ian Heaviside (Locum Clerk) 22 x members of the public
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- 2 Welcome** The chair welcomed all present to the meeting

- 3 Apologies** Apologies were received from Cllr Howie and Cllr Corner which were accepted by those present

- 4 Declarations of Interest** No member of the Council declared an interest on any agenda item

- 5 Police Liaison Report** No police Report was submitted

- 6 Minutes** The minutes of the meetings held on 2nd September 2020 was accepted as a true record

- 7 Financial Matters**

Payments and Receipts - It appeared that all financial transactions from 1st April 2020 had not been properly recorded in the minutes. To rectify this issue the clerk presented all financial transactions since the start of the financial year. These transactions are listed at Appendix A of the minutes

Banking Arrangements – The clerk presented a report on banking arrangements which are to be reviewed at a future meeting

- 8 Parish Matters**
 - a *County Councillors Report:*** Cllr Sexton provided a report on County Council activities. Both of our County Councillors continue to work with community volunteers and have distributed approx. 5k washable masks & visors and 100 litres sanitisers around the local area.
Mining Heritage Project – funding has been given to install a pit wheel and will be installed next week. Commemorative bench to be installed at the edge of the village with more to follow. Remembrance parade has been curtailed with Covid however poppies will be installed in conjunction with local parishes on lampposts leading up Waldridge Road
 - b *Planning Applications:***

Rear extension - 2 Ashgrove Chester-le-Street Durham DH2 2XL
Ref. No: DM/20/02750/FPA | Received: Fri 25 Sep 2020 | Validated: Fri 25 Sep 2020 | Status: Pending Consideration

The erection of 1no. Portacabin to provide a rehabilitation facility for dogs - RSPCA Felledge Animal Centre Waldridge Lane Chester Moor Chester-le-Street DH2 3BF
Ref. No: DM/20/02607/FPA | Received: Thu 10 Sep 2020 | Validated: Fri 11 Sep 2020 | Status: Pending Consideration
 - c** No Planning applications received after the agenda was published
 - d *Correspondence Received:***
Minimal correspondence received and distributed
 - e** No Correspondence received after agenda published

f Public Competitions and Events:

It was noted that all the events planned for this year have been cancelled due to Covid. It was agreed that each councillor should give thought to what events they would like to see for 2021 and bring it to the meeting in November. Cllr Foster expressed disappointment that the gardening completion had not gone ahead however it was too late to rectify for this year.

Halloween Competition – Cllr Sexton and behalf of Cllr Corner proposed that the Parish should organise a Halloween competition with sweets for Children and best dressed house prizes. There was already a budget in place for this and it was resolved unanimously to go ahead with this

g The Woodland Trust: The Trust are offering free trees to community groups and Parish Councils. It was resolved to bring proposals to the next meeting to see where these trees could be best used and which groups we could engage with to assist. Cllr Sexton to speak to DCC Rangers to make sure there were no objections.

h Foodbank Donations: It was proposed by Cllr Foster that we should reinstate the monthly foodbank donations at a rate of £200 per month. This was agreed unanimously.

i Official E Mail address and Domain – It was generally agreed that the Council should move away from gmail as its official e mail provider. The clerk suggested that we should apply for a “.gov.uk” domain which could be used for both the website and e mail accounts for all councillors and the parish clerk. There is no cost to the application however it would cost around £100 per year to host the email addresses with our website provider. It was resolved to make an application for the domain in the first instance.

Motions

1 Proposed by Cllr Sexton and seconded by Cllr Moist

To consider the implementation of a motions, resolutions and action log to provide an accessible and searchable database of decisions made by the council and to ensure that no actions are overlooked

This motion was agreed unanimously

2 Proposed by Cllr Moist and seconded by Cllr Sexton

To agree to hold an extraordinary meeting of the Council to fill the vacant seats by co-opting

This motion was agreed unanimously, clerk to distribute date and time when arranged

9 Confidential Staffing Matters

Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Matters discussed in this section will remain confidential and will only appear on the official minutes and not on the public ones.

10 Next Meeting

Tuesday 10th November 2020

Appendix A – Financial Transactions

Payment Made	Date	Method	Amount	VAT	Total
British Gas - boiler cover	1.7.20	DD	22.00		22.00
Morrisons - food bank donation	1.7.20	card	88.73	10.61	99.34
S Wilson - zoom subscription	7.7.20	online	23.98	4.80	28.78
HMRC - PAYE	7.7.20	online	334.79		334.79
Durham County Pension Fund	7.7.20	online	257.02		257.02
Veterans Aid - donation for window display	9.7.20	card	70.00		70.00
Morrisons - food bank donation	8.7.20	card	90.51	8.44	98.95
S Wilson - June wages	14.7.20	202257	964.07		964.07
B Laidler - June wages	27.7.20	202258	230.40		230.40
B Laidler - June wages (overpayment)	27.7.20	202258	4.00		4.00
XLN - broadband	15.07.20	DD	33.49	6.70	40.19
HP INC UK LIMITED READING	17.7.20	online	6.66	1.33	7.99
E.ON - gas & electricity	20.07.20	DD	129.52	6.48	136.00
Wave Water	20.07.20	DD	108.70		108.70
medic assist - defib rental	24.07.20	SO	44.90	8.98	53.88
3 mobile - monthly contract	27.07.20	DD	18.33	3.67	22.00
British Gas - boiler cover	3.8.20	DD	25.75		25.75
Zoom subscription	5.8.20	online	23.98	4.80	28.78
Morrisons - food bank donation	7.8.20	202259	199.30		199.30
Morrisons - food bank donation (cheque returned)	7.8.20	202259	- 199.30		- 199.30
XLN - broadband	17.8.20	DD	33.49	6.70	40.19
S Wilson - monthly print plan Apr	19.8.20	DD	6.66	1.33	7.99
E.ON - gas & electricity	20.8.20	DD	129.52	6.48	136.00
Medic assist - defib rental	24.8.20	SO	44.90	8.98	53.88
Morrisons - food bank donation	25.8.20	202260	199.30		199.30
3 mobile - monthly contract	26.8.20	DD	18.33	3.67	22.00
S Wilson - July wages	11.8.20	202262	964.07		964.07
B Laidler - July wages	11.8.20	202261	230.40		230.40
B Laidler - July wages (overpayment)		202261	4.00		4.00
BG Services	1.9.20	DD	25.63		25.63
Ian Heaviside August wages	5.9.20	online	900.83		900.83
Ian Heaviside August Expenses	5.9.20	online	17.00		17.00
BHIB Insurance	7.9.20	online	936.67		936.67
Zoom subscription	7.9.20	online	23.98	4.80	28.78
S Wilson - July wages	8.9.20	online	889.49		889.49
B Laidler - July wages	8.9.20	online	230.40		230.40
XLN - broadband	15.9.20	DD	33.49	6.70	40.19
S Wilson - monthly print plan Apr		DD	6.66	1.33	7.99
E.ON - gas & electricity	20.8.20	DD	129.52	6.48	136.00
Medic assist - defib rental	24.9.20	SO	44.90	8.98	53.88
Zoom subscription Refund	25.9.20	online	- 23.98	- 4.80	- 28.78
3 mobile - monthly contract	28.9.20	DD	18.33	3.67	22.00
I Heaviside Expenses	12/10/2020	online	35.01	4.38	39.39
S Wilson Final Salary	13/10/2020		1,702.50		1,702.50
B Laidler September Wages	13/10/2020		230.40		230.40
I Heaviside September Wages	12/10/2020		750.12		750.12
Transitional HR	11/10/2020		600.00	120.00	720.00
NEREO	23/10/2020		882.40	176.48	1,058.88
DCC Pension Fund	11/10/2020		576.43		576.43
Wave	11/09/2020		235.96		235.96
HMRC Quarterly	12/10/2020		311.92		311.92
Income Received					
DCC Discretionary Covid Grant	01/09/2020	Transfer			10,000.00