

WALDRIDGE PARISH COUNCIL

Minutes of the Council Meeting held via the Zoom online platform on Tuesday 9th February 2021

- 1 Present** Cllr Moist (Chair) Cllr Lewcock
Cllr Foster Cllr Graham
Cllr Sexton Cllr Elliott
Cllr Morrison Ian Heaviside (Locum Clerk)
Cllr Cordon 1 member of the public
Cllr Howie
- 2 Welcome** The chair welcomed all present to the meeting
- 3 Apologies** Apologies were received from Cllr McCrystal which were accepted by those present
- 4 Declarations of Interest** No member of the Council declared an interest on any agenda item
- 5 Police Liaison Report** No police Report was submitted
- 6 Minutes** The minutes of the meetings held on 12th January 2021 and 26th January 2021 were accepted as a true record
- 7 Financial Matters** The following income and expenditure was reported and agreed:

Expenditure:

Salaries	£1,054.10
British Gas Boiler Cover Excess	£60.00
British Gas Boiler Cover	£25.63
Anglian Water	£54.46
Three Mobile	£22.00
Defib Hire	£53.88
I Heaviside Home Working Allowance (x3)	£39.00
Garden Waste Collection Fee DCC	£30.90
I Heaviside Expenses reimbursement	£34.49
E On Gas and Electricity	£75.00
Broadband	£42.59
Peterlee Fire Company	£58.80

Income:

DCC Covid Grants January 21	£6239.21
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New Parish Bank Account is now fully operational and the process of closing the current account with HSBC and transferring Standing Orders / Direct Debits has commenced

8 Parish Matters

a **County Councillors Report:**

Cllr A Bainbridge: Birch View & West Farm roads have now been adopted by DCC

Cllr P Sexton – working with Chester Moor and Waldrige Villages on a fibre broadband solution. Further updates as the project progresses

b **Planning Applications:**

40 Embleton Drive DH2 3JS - Single storey extension and timber fence to side

c **Planning Applications submitted after agenda :**

There were no applications to report

d **Correspondence Received:**

No significant correspondence to report except

Resident has expressed concerns about deep water at either side of the foot bridge in the Millennium Green which is used by young children with a danger they could fall in. She would like some consideration for railings and / or a warning sign – to be placed on the agenda for the MGT meeting. DCC to be contacted to find out what their recommendations

e **Official E Mail address and Domain:**

This process is still ongoing

f **Parish Rooms Refurbishment:**

Difficulties in getting drawings done during lockdown are ongoing

g **Help for the vulnerable:**

There have been no requests in the past month

h **Standardisation of agenda items**

It was agreed to adopt the use of the agenda item request form and that the timescale for the submission of agenda items would be 8 days before day of the meeting

i **Motions, decisions and actions log**

The newly drawn up motions and resolutions log were presented and calendar which will be included in the minutes each month. Each area will be developed and monitored on an ongoing basis

j **Public Competitions and Events**

Easter Event – Lead Contact – Cllr Moist - it was considered unlikely that the full Easter event would go ahead however ideas to provide some sort of event depending on lockdown regulations

Beat the Bounds– Lead Contact – Cllr Moist

Summer Fair– to be further discussed with a possibility of combining the fair with the Waldrige Weekender

Waldrige Weekender – Lead Contact – Cllr Sexton

Parish Flower and Veg Show – Chair has been in contact with allotments association to work in collaboration with the PC on this project

Halloween Event– Lead Contact – tba

Awards Evening – Lead Contact – Cllr Howie & Cllr Foster

NHS Day 2021 – 5th July 2021 – Lead Contact – Cllr Morrison – investigations to be made as to what kind of event would be practical

k *Book Bags for Toddlers / U4s*

To encourage reading in the Parish Area. Book bags would likely contain books 2 books + pencils or crayons+colouring books. One of the books would be “it’s a bear hunt” which could be linked to a bear hunt event around the parish. Tagline – “Give a Hoot Read a Book”. Projected Costs around £6 per bag. Lead contact Cllr Howie assisted by Cllr Elliott. To be developed and brought back to next meeting.

l *Erection of a Remembrance Stone for those lost during the pandemic* - Deferred to next month

m *Provision for Electric Car Charging points in Waldrige Village*

Cllr Lewcock and Cllr Sexton to lead on this proposal

n *The Millennium Green*

Agreed that the MGT meetings will be at 1830 hrs before the full Council meeting on a quarterly basis commencing 9th March 2021 Millennium Green Play Area – Lead Contact Cllr Graham. The area has been over used during the pandemic which has lead to deterioration in its condition and needs to be addressed. A detailed plan to be formulated and quotations to be sought and presented to a future meeting

o *Website and Social Media:*

Report has been previously circulated to all members. A request for assistance to write contact was made contributions to Cllr Graham. Cllr Graham to bring back proposals on social media and the website to the next meeting. It was Proposed by Cllr Sexton and seconded by Cllr Graham to place a £1000 budget on this proposal. This was carried by those present

p *Parish Consultation*

Proposed that we form a working group to work to draw up a consultation plan to ensure we are spending the precept in accordance with their wishes Cllrs Lewcock, Sexton, Elliott and Morrison offered to assist with this project

9 Motions

1 *Proposed by Paul Sexton seconded by Bill Moist*

That the following amendments be made to the Councils standing orders

1. that Meeting minutes are produced within 5 working days of the meeting. This proposal was carried by those present
2. that Cllrs who were not in attendance of a meeting, may not vote to agree the minutes. This proposal was carried by those present

**2 *Proposed by Bill Moist seconded by Paul Sexton
Flower Displays and Planting***

In order to progress the planting of flower displays for 2021 an order needs to be placed with Clean and Green by 10th February 2021

1. It was proposed to agree to place an order with DCC for the supply and maintenance of various flower beds and displays as per our specification – the motion was carried to order the flowers for one year only. Flowers need to be ordered by the end of January each year which will be placed on the annual calendar

Staffing Matters

Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

This section does not appear on the public minutes

10 Next Meeting

Tuesday 9th March 2021

Signed _____ D Moist Chair Date _____

Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Caretaker:

To consider formulating a long term plan and to provide periodic assistance for our Caretaker Brian Laidler (P Sexton)

Decisions Needed: to agree on the terms of reference and timescale of the plan and to appoint a project lead

Parish Clerk:

To agree how to proceed with the recruitment process to fill the position of Parish Clerk

Decisions Needed: After consideration of the submitted applications to adopt one of the following options:

1. Appoint an applicant from their written submission alone or
2. Engage in an interview process with some or all of the applicants

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