

WALDRIDGE PARISH COUNCIL

Minutes of the Council Meeting held via the Zoom online platform on Thursday 22nd April 2021

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| 1 Present | Cllr Moist
Cllr Morrison
Cllr Foster
Cllr Sexton
Cllr Lewcock | Cllr Howie
Cllr Elliott

Ian Heaviside (Clerk)
1 member of the public |
| 2 Welcome | The chair welcomed all present to the meeting | |
| 3 Apologies | Apologies were received from Cllr Graham which was accepted by those present | |
| 4 Declarations of Interest | No member of the Council declared an interest on any agenda item | |
| 5 Police Liaison Report | No police Report was submitted | |
| 6 Minutes | The minutes of the meeting held on 9 th March 2021 were accepted as a true record with minor alterations | |
| 7 Financial Matters | The Following items of income and expenditure were noted | |

Method	Expenditures	£
Bank Transfer	Salaries	845.08
Bank Transfer	Expense Payments	138.24
Direct Debit	Boiler Maintenance Cover	25.63
Direct Debit	Defibrillator Hire	53.88
Direct Debit	Gas and Electricity	75.00
Bank Transfer	Three Telephone Contract	22.00
Bank Transfer	CDALC (Social Media Training)	40.00
Direct Debit	ICO (Information Commissioners Office)	35.00
Bank Transfer	Advantage Digital (Deposit for Cinema Hire)	924.62
	Quarterly bank service charge	18.00
Direct Debit	Virgin Media	38.40
Direct Debit	XLN Telecom	42.59
	Income	£
Bank Transfer	Civic Pride Grant (restricted to community garden project)	500.00
Bank Transfer	DCC Precept payment	66198.00
Bank Transfer	Adjustment to precept support grant	21.63
	Cash Balances at 18th April 2021	£
	Unity Trust	157172.38
	Cash at Hand	20.00
	Total	157192.38

Equipment Purchases

It was agreed to purchase and HP Officejet 7720 printer approximate price £124+VAT

It was agreed to purchase a Bonsai 20-Sheet Cross-Cut Paper Shredder approximate price £100+VAT

8 Motions

The Following Motions were put before the Council

Motion 1 – Cllr Howie

Book bags for under 5's

Motion –

1. That the Parish Council agree to fund a number of book bags for under 5s at an approximate cost of £6.00 per unit.
2. That a budget is set for the project
3. That a target date for distribution should be agreed

Questions were raised about the numbers and how they would be identified, the sustainability of the project,

The motion was **denied**

Motion 2 – Cllr Moist

Motion - To amend the Councils Standing Order Nos 9 (b) and 9(d) to render them compliant with previous resolutions.

New clauses to read:

b. No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least (6) clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.

d. If the Proper Officer considers the wording of a motion received in accordance with standing order 9(b) is not clear in meaning, the motion shall be rejected until the mover of the motion resubmits it, so that it can be understood, in writing, to the Proper Officer at least (6) clear days before the meeting.

The motions was **accepted**

8 Policies For Discussion and / or Review

Social Media Policy – This policy was adopted

Safeguarding Children and Young People Policy – This policy was adopted

Public Participation Policy - This policy was adopted

9 Action Log Update and Ongoing Matters

Community Garden: Project Update:

Official E Mail address and Domain: Project Update – This is to be progressed as soon as possible

Parish Rooms Refurbishment: Project Update – awaiting Building Regulations submission

Help for the vulnerable: Project Update – no update

Parish Savings Account: Project Update - A 90 day notice Savings Account has been opened with Redwood Bank at an interest rate of 0.7%.

EV Charging: Project Update – project is still moving nothing new to report

Payroll Services: Project Update – A meeting has been held with DCC payroll department and information is being gathered so they can calculate payroll, taxes and pension and pay them via BACS from our account. It is likely that DCC will calculate April payments however BACS will not be available until May

Password and Data Security: Project Update – This is ongoing and will be completed once end of year tasks are done

Play Area Millennium Green: Project Update – awaiting word from contractor

Parish Council Events: Project Updates

Easter Event – The Event went well with a final cost of £113.44

Waldrige Weekender

- Deposit has been paid
- Date for events is Friday 6th August, Saturday 7th August & Sunday 8th August 2021 (subject to Coronavirus restrictions).

Summer Fayre – to be discussed at next meeting

10 Parish Matters and Matters for Discussion

County Councillors Report – No report

Planning Applications - made since the last meeting:

DM/21/00792/FPA Land To The South East Of Fern Meadows Waldrige Road Waldrige Construction of 1 No 4 bedroom dwelling with attached garage

Post Agenda Planning Applications – There were none to report

Correspondence received –

f **Road access to Cedar Street, Waldrige village** This matter is to be investigated via the County Council to see what can be done to assist the residents

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g **Diversion of postal correspondence from The Parish Rooms** As we are classed as a commercial premises the cost to divert the post from the parish rooms would be in the region of £65 / month. It was agreed that Parish Councillors living in the village would take turns to check the post to make sure nothing goes unactioned

h **Fires on Waldrige Fell –**

1. How can the Parish Council support other agencies on prevention of fires on Waldrige Fell – Cllr Sexton is already in consultation with various agencies in his role as a County Councillor and will report back to the Parish Council
2. Could the Parish Council provide bird boxes and the like to encourage wildlife following recent fires – this idea is to be investigated and brought back to the next meeting

i **Parish Council Election 6th May**

1. What happens following the Parish Council election
2. Procedure and business for next meeting of the Council
3. Annual Parish Meeting

The Parish Clerk explained the procedures for each of these items which will be implemented after the election

11 Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) **Staffing Matters**
Confidential Staffing matters do not appear on the public copy of the minutes

12 Next Meeting The Next meeting will be held on Tuesday 18th May 2021