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| **WALDRIDGE PARISH COUNCIL** |
| Minutes of the Council Meeting held via the Zoom online platform on Thursday 18th May 2021 |
| **1** | **Present** | Cllr Moist (Chair)Cllr MorrisonCllr FosterCllr Graham | Cllr ElliottCllr LewcockCllr GerrettIan Heaviside (Clerk) |
| **2** | **Welcome** | The chair welcomed all present to the meeting |
| **3** | **Apologies** | Apologies were received from Cllr Foster & Cllr Howie which was accepted by those present |
| **4** | **Declarations of Interest** | No member of the Council declared an interest on any agenda item |
| **5** | **Police Liaison Report** | No police Report was submitted – As the police no longer provide a report, it was agreed to remove this item from future agendas |
| **6** | **Election of Chair** | Nominations were requested for the Chair of the Council. Cllr Elliot expressed her wish to stand. There being no other nominations Cllr Elliott was duly elected to the office |
| **7** | **Election of Vice Chair** | Nominations were requested for the Vice Chair of the Council. Cllr Morrison expressed her wish to stand. There being no other nominations Cllr Morrison was duly elected to the office |
| **8** | **Minutes** | The minutes of the meeting held on 22nd April 2021 were accepted as a true record |
| **9** | **Financial Matters** | The Following items of income and expenditure were noted

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| Date | Expenditures | £ |
| 11/05/21 | Virgin Media | 38.40 |
| 13/05/21 | Salaries | 909.09 |
| 13/05/21 | Expenses & reclaim of Purchases | 306.12 |
| 17/05/21 | XLN Telecom | 42.59 |
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| **10** | **Motions** | The Following Motions were put before the Council |
|  | **Motion 1 – Cllr Sexton** | ***Motion –*** To review the allocated funding to the Waldridge Weekender event and increase it to £10,000.00The motions was **accepted** |
| **11** | **Policies For Discussion and / or Review** | Filming and Recording Policy – This policy was adopted following alteration that only parents & legal guardians can give permission to film children and not teachersPress and Media Policy – This policy was adopted |
| **12** | **Action Log Update and Ongoing Matters** | Community Garden: Project Update: - progress, update at next meeting |
|  |  | Official E Mail address and Domain: Project Update – Further update at next meeting. A Query was raised as to who owns the domain which will be investigated |
|  |  | Parish Rooms Refurbishment: Project Update – It was agreed to shelve this project for the time being until demand for activity space outstripped our supply |
|  |  | Help for the vulnerable: Project Update – no update |
|  |  | EV Charging: Project Update – project is still moving nothing new to report |
|  |  | Payroll Services: Project Update – Ongoing |
|  |  | Password and Data Security: Project Update – Ongoing, Cllr Graham and PC to discuss potential cloud based solution |
|  |  | Play Area Millennium Green: Project Update – due to commence 24th May and last 3 days |
|  |  | Parish Council Events: Project Updates |
|  |  | Waldridge Weekender Detailed planning and event advertising to commence |
| **13** | **Parish Matters and Matters for Discussion** | County Councillors Report – No reportPlanning Applications - made since the last meeting:DM/21/01475/FPA 3 Poppyfields DH2 2NA - Alterations to the existing garage to include the raising of the roof, insertion of two dormer windows, an additional window and rooflightsPost Agenda Planning Applications – There were none to reportCorrespondence received – Resignation of Paula Blaney as a CouncillorResignation of our Caretaker |
|  | Environment Awareness / Education | In light of the recent fires on Waldridge Fell, Cllr Lewcock has had discussions with Durham Wildlife Trust regarding community outreach work within the local area to promote wildlife education particularly with school children. The cost of these activities is £125/half day sessionCllr Graham mentioned that there may be funding opportunities for this type of venture via the National Heritage Trust which she will investigate |

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| **14** | Items to be discussed following the Exclusion of the Public and Press under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) | Employment Tribunal Claim – Sarah WilsonTo receive an update on the current position of the Employment Tribunal CasePre hearing took place on 17th May via telephone, Cllr Moist was present on behalf of the Council*Key Points of Claim –*Grounds of automatic unfair dismissal (S104d)Grounds regarding enrolment into pension schemeGrounds around the announcement of a public interest disclosure*Key Dates –* 8th June 21– expiry of allowed time to enter into mediation1st Feb 22 – planned date for hearing*Actions Required -* To engage with a specialist solicitor and obtain a cost estimate for these services – Cllr Moist to progressTo arrange an additional meeting in 2 weeks time to discuss potential mediation and engaging the solicitorResignation of Caretaker – Brian LaidlerLetter of resignation has been received following 12 years serviceA retirement package / gift will be discussed at the next available meeting and the PC will investigate tax implications on retirement gifts |
| **12** | **Next Meeting** | The Next meeting will be held on Tuesday 8th June 2021 |

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chair Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**