



## WALDRIDGE PARISH COUNCIL

1 Poplar Street  
Waldridge Village  
Co Durham  
DH2 3SE  
Tel. 07961 790 990

[parishclerk.waldridgeparish@gmail.com](mailto:parishclerk.waldridgeparish@gmail.com)



8<sup>th</sup> June 2023

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Graham, Johnson, Lewcock, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 13<sup>th</sup> June 2023 at 7pm to transact the following business:

### **Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

### **BUSINESS**

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. To discuss further review of policies and procedures
7. Agenda-Motions (attached)
8. To note date and time of next meeting

**Yours faithfully**  
**Cllr Paul Sexton (Chair)**

## 10. Agenda-Motions:

1. **Review Action Log** – Cllrs and Co-ordinator to review and and update accordingly.
2. **Financial Report** – Parish Co-ordinator to present April and May spending for approval.  
[Decision: approve spending](#)
3. **AGAR – Internal Audit**– Councillors to have reviewed internal audit report in advance approval. [Decision: approve internal audit report and plan next steps](#)
4. **Website**– Priority updates needed and parish co-ordinator does not have capacity until October due to other work commitments. [Decision: to pay up to £1000 for the work and select someone to work alongside the co-ordinator to define requirements.](#)
5. **On-going review of policies.** [Decision: review in advance and approve updated grant policy and application form](#)
6. **Events Update** – Cinema, Halloween, Other?
7. **Use of Skill Mill for outdoor maintenance tasks.** [Decision: to pursue using this organisation for various tasks within the Parish](#)
8. **Car Park Waldrige Village.** [Decision: to pay up to £500 for repairs](#)
9. **Hammerhead Weeds/Survey.** [Decision: to pay up to £1000 for weed to be cut back and survey completed on walled structure](#)
10. **AOB** – at Chair's discretion.

## DATE AND TIME OF NEXT MEETING:

**11<sup>th</sup> July 2023 at 7:00pm**