



## WALDRIDGE PARISH COUNCIL

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Minutes of the **WALDRIDGE PARISH COUNCIL ANNUAL** meeting held at the Parish Rooms on Tuesday 9<sup>th</sup> May April 2023 at 18:30pm:

### **Present**

Cllrs: Fantarrow, Graham. Johnson, Moffat, Moist, Morrison, Sexton, Taylor, Parish Co-ordinator Harris.

### **1. Welcome**

The Chair welcomed Councillors and the Parish Co-ordinator to the meeting.

### **2. Apologies**

None.

### **3. Public questions**

None.

### **4. Minutes of last meeting**

Were agreed by all present and signed by the Chair.

### **5. Election of Chair**

Cllr. Sexton was re-elected for a further 12 months and accepted the office.

### **6. Election of Vice-Chair**

Cllr. Moist was elected for the next 12 months and accepted the office.

### **7. Disclosable pecuniary interests**

None were declared.

### **8. Chair's annual report**

A verbal report was received. The Chair outlined the various challenges that have been faced but noted the success of a series of local community events the council has organised throughout the past year and is looking forward positively to the coming year.

### **9. Discussion of annual review of policies and procedures**

Several policies require review and/or re-adoption. It was agreed the Standing Orders and Code of Conduct are readopted now but will need review. **Further actions are detailed in the action log.**

### **10. Agenda-motions**

See below.

### **11. Schedule of meetings for 2023-4**

To be as previously: second Tuesday in each month with a break in August.

### **12. Date and time of next meeting**

Tuesday 13<sup>th</sup> June 2023 at 7pm.

## **Agenda-Motions**

### **1) Action log**

The action log was reviewed and updated. New actions are referenced below.

### **2) Finance**

The Parish Co-ordinator reported that he continues to focus on working with the internal auditor to prepare the AGAR for external audit.

### **3) Review grant application received**

The application was discussed. In view of the need to review WPC's grant awarding policy and application form, the Parish Co-ordinator will respond to the applicant saying we will respond once the policy is updated and agreed. **See action log.**

### **4) Review insurances**

The Parish Co-ordinator will check PLI cover and insurances for the Parish Rooms. **See action log.**

### **5) Events**

There was a discussion about planning for the Waldrige Weekend event. The content of the event needs to be determined by end of June to allow sufficient time to promote and prepare it. Since the PLI covers up to 1000 people at any one time it was decided not to uplift it. Further actions are detailed in the **action log.**

### **6) Staffing**

There was a discussion about need for additional councillors. A skills audit was recommended to identify skills gaps and training needs **See action log.**

### **7) Footpath upgrade consultations**

DCC has written to consult WPC on two potential local public footpath upgrades to public bridleways. Both proposals were discussed, and further actions are needed **See action log.**

### **8) Dog waste bag dispensers**

These have not been refilled since COVID restrictions. Various solutions we discussed along with further discussion on responsible dog ownership. Further actions are detailed in the **action log.**

### **9) AOB**

#### **a) MG play area**

Options were proposed for fencing / clearing to keep dogs from the children's play area and reduce anti-social behaviour in the overgrown area behind- the latter issue raised by a local resident. Actions to explore option further are detailed in the **action log.**

#### **b) Trees on MG next to adjoining houses**

There was discussion following an issue raised by a resident. Actions to formulate a response are detailed in the **action log.**

#### **c) Social media policy**

Discussion further to main agenda item 9. **See action log.**

#### **d) Dangerous driving through Waldrige Village**

Following discussion, actions to involve DCC Highways Dept. and the Police with residents to look at solutions are in the **action log.**