



**WALDRIDGE PARISH COUNCIL**

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4<sup>th</sup> July 2023

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Johnson, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 11<sup>th</sup> July 2023 at 7pm to transact the following business:

**Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

**BUSINESS**

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

**Yours faithfully**  
**Cllr Paul Sexton (Chair)**

## 6. Agenda-Motions:

1. **Financial report and update on audit** – Co-ordinator provide update and present June spending for approval. [Decision: approve June2023 spending](#)
2. **Co-option of new councillor** – [Decision: to co-opt interested party](#)
3. **Hiring Handyperson** – [Decision: to hire someone on a salaried basis, line-managed by Co-ordinator, to complete outdoor and parish room maintenance at and annual cost of £7500 including on-costs.](#)
4. **RoSPA annual play area reports.** Reports to be reviewed – [Decision: to spend up to £1500 on prioritised remedial repairs.](#)
5. **On-going review of procedures** – Review priorities proposed in action log. [Decision: to agree priority 1 actions](#)
6. **Hammerhead weeds/survey.** Previous decision was for £1000 for weeds to be cut back, quotation since received from Skill Mill for this and additional work [Decision: to commission Skill Mill for £1400 of work as described in their quotation](#)
7. **Review action log** – Cllrs and Co-ordinator to review and update accordingly.
8. **Oases Nature Explorers** – Request to use MG over summer school holidays. [Decision: to agree to this request](#)
9. **Cestria Flower Club grant application** – Request received in letter form. [Decision: either to reject or request Club completes formal application form.](#)
10. **Millennium Green improvements.** For discussion.
  - a. Footpath remedial work
  - b. General maintenance (possibly using Skill Mill)
11. **Future events update** – (WW is covered in action log) To discuss and plan
12. **AOB** – at Chair's discretion.

## DATE AND TIME OF NEXT MEETING:

**12<sup>th</sup> September 2023 at 7:00pm**