



WALDRIDGE PARISH COUNCIL

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Minutes of the **WALDRIDGE PARISH COUNCIL** meeting held at the Parish Rooms on Tuesday 13th June 2023 at 7:00pm.

Present

Cllrs: Graham. Johnson, Moffat, Moist, Sexton, Taylor, Parish Co-ordinator Harris.

1. Welcome

The Chair welcomed Councillors and the Parish Co-ordinator to the meeting.

2. Apologies

Received from Cllrs: Fantarrow, Lewcock, and Morrison.

3. Public questions

None.

4. Minutes of last meeting

Were agreed by all present and signed by the Chair.

5. Disclosable pecuniary interests

None were declared.

6. Discussion of annual review of policies and procedures

See agenda-motions item 4

7. Agenda-motions

See below.

8. Date and time of next meeting

Tuesday 11th July 2023 at 7pm.

Agenda-Motions

1) Action log

The action log was reviewed and updated. New actions are referenced below.

2) Finance

The Co-ordinator circulated to Council income and expenditure reports covering April and May 2023. **Decision: financial statements approved and signed by Chair and Co-ordinator.** A minor query was raised about whether regular payments are still required to the previous broadband supplier – **to be followed up, see action log**

3) AGAR – Internal Audit

The internal audit has been completed and the report was circulated to councillors before the meeting. **Decision: internal audit report approved. Payment to be made to the internal auditor of £225.00** Parish Co-ordinator and Chair will complete the outstanding 2022-3 variance report, sign the AGAR form and progress to public rights and external audit. **See action log.**

4) Website

Decisions: 1) Budget up to £1000 for priority changes to ensure compliance 2) Co-ordinator to establish and document statutory / other requirements to present to Council 3) waldridgeparishcouncil.gov.uk domain name to be renewed. **See action log.**

5) On-going review of policies

Grant Awarding Policy was reviewed, minor revisions made. **Decision: updated policy approved by Council.** A schedule will be produced of on-going review (2 per month was suggested) of the other policies requiring review. **Further detailed in the action log.**

6) Events update

Further discussion about the Waldridge Weekend event. **Further detailed in the action log.**

7) Use of Skill Mill

Decision: agreed to pursue with the organisation. Cllr Johnson and Co-ordinator to progress this with specific projects in mind and report back on costs etc. **See action log.**

8) Car Park Waldridge Village

Decision: agreed to pay up to £500 for repairs

9) Hammerhead Weed/Survey

Decision: pay up to £1000 for weeds to be cut back and complete survey on walled structure.

10) AOB

a) Cllr Graham

Cllr Graham tendered her resignation at the end of the meeting. She was thanked by all present for the substantial commitment she has made to the Parish throughout her time as a Parish Councillor.

b) Fly tipping in field near Waldridge Village

This was raised as a question about whether the Parish Council can take any action. It was noted that the responsibility rests with the landowner (regardless of who committed the fly-tipping). The Parish Council is not the landowner in this case.

c) Sub-groups for future events

Further discussion needed for future events, in particular 2024 Waldridge Weekend as to whether to set up a fully constituted sub-committee with terms of reference and minuted meetings or a more informal arrangement with the event managed from within the full parish council.