



**WALDRIDGE PARISH COUNCIL**

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4<sup>th</sup> September 2023

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Johnson, Kinnear, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 12<sup>th</sup> September 2023 at 7pm to transact the following business:

**Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

**BUSINESS**

1. Welcome, and introductions to new co-opted councillor, Sally-Ann Kinnear.
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

**Yours faithfully**  
**Cllr Paul Sexton (Chair)**

## 6. Agenda-Motions:

1. **Financial report and update on audit** – Co-ordinator to provide update and present June spending for approval. **Decision:** approve July-August 2023 spending
2. **Grounds and Property Maintenance** – To review the position with maintain WPC land and property now we have appointed our new Handyman. Purchase or lease of vehicle for maintenance and projects; tooling, on-going maintenance budget. **Decision:** budgetary amounts for the above to be agreed
3. **Waldridge Weekend Review** – Co-ordinator to present event spending report and feedback from residents. Councillors to consider lessons learned.
4. **On-going review of procedures** – Councillors were asked to review the WPC Financial Regulations prior to the meeting. **Decision:** to re-adopt the Financial Regulations subject to review comments
5. **Waldridge Village Category D Status – Offer of historical records.** Co-ordinator to present information received from Patrick Whitehead. **Decision:** to agree a response,
6. **Hammerhead weeds/survey.** Work has been completed as agreed **Decision:** to commission Skill Mill for additional sum up to £2000 of work as described in their further quotation
7. **Review action log** – Cllrs and Co-ordinator to review and update accordingly.
8. **Millennium Green improvements.** For discussion.
  - a. Footpath remedial work
  - b. General maintenance (possibly using Skill Mill)
9. **Halloween Event** – To discuss and plan
10. **AOB** – at Chair's discretion.

## DATE AND TIME OF NEXT MEETING:

10<sup>th</sup> October 2023 at 7:00pm