



WALDRIDGE PARISH COUNCIL

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4th October 2023

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Johnson, Kinnear, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 10th October 2023 at 7pm to transact the following business:

Public Participation Session

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

BUSINESS

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

Yours faithfully
Cllr Paul Sexton (Chair)

6. Agenda-Motions:

1. **Financial matters** – Co-ordinator to present
 - a. September spending. [Decision: approve July-August 2023 spending](#)
 - b. Report of spending against agreed tooling budget
 - c. External audit for 2022-23 financial year. [Council to receive and discuss external audit report. Determine actions to be take in response to minor items for improvement as identified by the external auditors](#)
 - d. Mid-year budget review for 2023-4
2. **Review vehicle leasing, purchasing options** – Chair to present. [Decision on desired option and amount to spend.](#)
3. **Allotment association.** Vice-chair to present. [Decision: agree future engagement with the association and updating terms of tenancy agreement.](#)
4. **Co-option of new councillors** – Chair to present
5. **On-going review of procedures** – Co-ordinator to provide update
6. **Woodland management plan for woods adjacent to Waldrige Village.** [Decision: following review of residents' feedback, agree response to consultation.](#)
7. **Further work on Hammerhead.** [Decision: to determine scope of further work.](#)
8. **Potential tree planting on Waldrige Millennium Green**
9. **Review action log** – Cllrs and Co-ordinator to review and update accordingly.
10. **Millennium Green improvements.** For discussion.
 - a. Footpath remedial work
 - b. General maintenance (possibly using Skill Mill)
11. **Halloween Event** – [Decision: to cancel the event for 2023](#)
12. **AOB** – at Chair's discretion.

DATE AND TIME OF NEXT MEETING:

14th November 2023 at 7:00pm