



WALDRIDGE PARISH COUNCIL

1 Poplar Street, Waldridge Village
Co Durham, DH2 3SE

parishclerk.waldridgeparish@gmail.com

4th January 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Johnson, Kinnear, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 9th January 2024 at 7pm to transact the following business:

Public Participation Session

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

BUSINESS

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

Yours faithfully
Cllr Paul Sexton (Chair)

6. Agenda-Motions:

1. **Financial matters** – Parish Co-ordinator to present:
 - a. December spending. **Decision:** approve December 2023 spending
 - b. Report of spending against specific budgets and insourcing savings.
 - c. Insurance renewals. **Decision:** agree for co-ordinator to renew insurances as required up to £1600 as detailed in MTFP
 - d. CCTV for parish rooms. **Decision:** approve £1,000 spending budget
 - e. Hammerhead wall survey. **Decision:** approve spending £350 as per quotation received.
 - f. Parish Rooms kitchen refurbishment. **Decision:** approve £15,000 spending budget
 - g. Events organiser. **Decision:** approve £5,000 spending budget
2. **County Councillor Reports**
3. **Parish Councillor Vacancies.** Update.
4. **Review action log**
5. **Signage** **Decision:** agree wording for: a) van; b) general (stickers)
6. **Staffing (See Part B)**
7. **Allotments (See Part B)**
8. **MG Signage (dogs).** Discussion.
9. **MG Bridleway Hedgerow.** Discussion.
10. **MG Play area fencing.** Discussion.
11. **AOB** – time permitting and at Chair's discretion.

DATE AND TIME OF NEXT MEETING:

13th February 2024 at 7:00pm