



**WALDRIDGE PARISH COUNCIL**

1 Poplar Street, Waldridge Village

Co Durham, DH2 3SE

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6<sup>th</sup> March 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Councillors Johnson, Kinnear, Moffat, Moist, Morrison, Sexton, Fantarrow and Taylor)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 12<sup>th</sup> March 2024 at 7pm to transact the following business:

**Public Participation Session**

Prior to the start of the meeting, there will be a public participation session which, at the Chairman's discretion, may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

**BUSINESS**

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

**Yours faithfully**  
**Cllr Paul Sexton (Chair)**

## 6. Agenda-Motions:

### 1. Matters arising

### 2. Correspondence

### 3. County Councillor Reports

### 4. Financial matters – Parish Co-ordinator:

- a. February spending. **Decision:** approve February 2024 spending
- b. Parish Rooms gable end repair. **Decision:** approve £540 spending
- c. Play area spares / repair parts. **Decision:** approve £200 spending
- d. Water tank for plant watering. **Decision:** approve £400 spending

### 5. Staffing. Update. Parish Co-ordinator

### 6. Parish Councillor Vacancies. Update. Cllr. Sexton

### 7. Flowers. Update Cllr. Sexton. Motion: Cllr. Sexton. Insourcing for Chester-le-Street South Ward. **Decision:** agree to take on work to in-sourcing for additional flowers based on pricing model to be presented.

### 8. Events

- a. Saving Waldrige Village celebrations. Update, and:  
Documentary filming: **Decision:** agree principles of Talent Release and WPC agreement to non-commercial license agreement for Parish Co-ordinator to sign.
- b. Easter. **Decision:** agree budget of up to £750 and which Cllr(s) will organise the event with autonomy to spend as they see fit.
- c. Summer Fayre. **Decision:** agree budget of up to £10,000 and which Cllr(s) will organise the event with autonomy to spend as they see fit.
- d. Halloween. **Decision:** agree budget of up to £500 and which Cllr(s) will organise the event with autonomy to spend as they see fit.

### 9. AOB – time permitting and at Chair's discretion.

## DATE AND TIME OF NEXT MEETING:

**9<sup>th</sup> April 2024 at 7:00pm**