



WALDRIDGE PARISH COUNCIL

1 Poplar Street, Waldridge Village
Co Durham, DH2 3SE

parishclerk.waldridgeparish@gmail.com

3rd April 2024

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**
(Councillors Johnson, Kinnear, Moffat, Moist, Morrison, Sexton, Fantarrow, Taylor, and Westgate)

Dear Sir / Madam,

You are hereby summoned to attend a meeting of the **WALDRIDGE PARISH COUNCIL** which will be held at the Parish Rooms on Tuesday 9th April 2024 at 7pm to transact the following business:

Public Participation Session

Prior to the start of the meeting, there will be a public participation session which, at the Chair's discretion, may last up to 15 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions relating to services provided by the Parish Council will be answered where possible at the meeting. If this is not possible, a written response will be provided within 14 days of the meeting. Members of the public are asked to restrict their comments and/or questions to five minutes per item/individual. This section does not form part of the formal meeting of the Council.

BUSINESS

1. Welcome
2. To receive apologies for absence - to note all apologies and reasons must be submitted in writing to the Clerk/Chair prior to the meeting
3. Public Questions – members of the public may ask questions of the council for up to 15 minutes (5 minutes per person, per question). Any extension on time limits will be the at the discretion of the Chair.
4. To agree the minutes of the last meeting
5. To receive and accept any Disclosable Pecuniary Interests from members in any item to be discussed. To remind members, if any changes in circumstances, that new forms need to be submitted
6. Agenda-Motions (attached)
7. To note date and time of next meeting

Yours faithfully
Cllr Paul Sexton (Chair)

6. Agenda-Motions:

1. Matters arising

2. Correspondence

3. County Councillor Reports

4. Financial matters – Parish Co-ordinator:

- a. March spending. **Decision: approve March 2024 spending**
- b. Parish Rooms guttering replacement. **Decision: approve £502 spending**
- c. Approval of internal and external auditors. **Decision: approve Gordon Fletcher to complete internal audit and Mazars to complete external audit for the 2023-4 financial year.**
- d. 2024-5 In year budget. Co-ordinate to present figures and recommendations at meeting. **Decisions: approve changes to in-year budget spending**

5. Millennium Green bridge repairs. Cllr. Sexton. **Decision: approve spending of up to £1500 for repairs to structure, plus purchase and install non-slip tracks**

6. Picnic benches. Cllr. Sexton. **Decision: approve spending of up to £2500 for picnic benches. Suggested locations: Millennium Green, Waldridge Village Play Area, Waldridge Village Green, elsewhere in Waldridge Village**

7. Wild flower planting on Millennium Green. Cllr. Sexton. **Decision: approve spending of up to £200**

8. Regular cleaning of Parish Rooms. Cllr. Johnson. **Decision: approve on-going £50 per month spending**

9. Parish Rooms kitchen refurbishment. Cllr. Johnson. **Decision: approve spending of Option A: up to £10,000 (supply and fit) or, Option B: up to £6000 (supply only)**

10. Events

- a. Saving Waldridge Village celebrations. Update on plans, Parish Co-ordinator
- b. Summer Fayre Update, Cllr. Sexton
- c. Halloween. Update, Cllr. Sexton

11. AOB – time permitting and at Chair's discretion.

DATE AND TIME OF NEXT MEETING:

14th May 2024 (AGM) at 6:30pm