



## WALDRIDGE PARISH COUNCIL

1 Poplar Street, Waldridge Village  
Co Durham, DH2 3SE

[Co-ordinator-WaldridgeParish@outlook.com](mailto:Co-ordinator-WaldridgeParish@outlook.com)

10<sup>th</sup> December 2025

To: The Chairman and members of the **WALDRIDGE PARISH COUNCIL**  
(Parish Councillors Barker, Hall, Kinnear, Lewcock, Moist, Moffat, Sexton & Smith)

In attendance Parish Councillors Sexton (Chair), Moist, Smith & Lewcock  
Co-ordinator – Jackie Smart

Below are the minutes of the meeting of the **WALDRIDGE PARISH COUNCIL** held at the Parish Rooms on Tuesday 9<sup>th</sup> December 2025.

### **BUSINESS**

1. Chair welcomed everyone to the meeting. Acknowledged last meeting of the year, thanked all councillors & staff for their support & contributions.
2. Apologies for absence from Cllrs Barker, Hall, Kinnear & Moffat
3. Public Questions – A resident, Carol asked 2 questions
  - Raised concern over the shrub beds that they weren't being maintained in the village. Cllr Sexton advised the land in question belonged to Durham County Council & that the DCC Clean & Green team had been requested to prune on numerous occasions. The bushes in question are outside of the scope of works for our team, but if they have capacity they will take a look.
  - Raised concern over cars parked in the new car park – lights shining into houses & some damaging the hedge that was put in - Cllr Sexton advised this is a DCC matter, he will speak to the wardens.
4. Minutes for November agreed unanimously
5. No Pecuniary Interests declared
6. **Agenda-Motions:**
  - Action Log - Action Log reviewed, we will invite the dog wardens to the next meeting to progress the signage issue on the Millenium Green. All other actions remain on-going
  - Correspondence/RFO update
    - Audit update – interim audit with Gordon Fletcher (April-October) – update given on findings – we received a '**Full Assurance**' on the internal controls examined (There is a sound system of controls in place and those controls are consistently applied and are fully effective. Control objectives are fully met.) Full report will be shared with Councillors.
    - New website update –
      - Domain transfer has taken place (an annual saving of £125 as we paid to retain it already)
      - Going into build phase shortly, but realistically it won't be available until the new year
      - Been sorting photos of both parish & allotments to add to new site

- All Councillor will get new emails
- Community Waves / Excessive power usage
  - Electricity usage at the parish rooms is very high
  - Met in July & maintenance was agreed, but they've never come back to us
  - Have requested the router be moved externally & powered accordingly
- County Cllr Report – Cllrs Moist & Sexton update on projects around Chester-le-Street – 5 new benches have been purchased to be placed next to the memorial in the Market Place, representing Army, Navy, Airforce, WW1 & WW2. They are also setting up a team of volunteers to maintain the cemetery on Ropery Lane.
- Elect Vice Chair – Cllr Moist elected
- Millenium Green Trust – Annual return has been completed & bank account traced. Added to action log - hoping to find new trustees – residents/councillors
- Events update – Christmas – Cllr Lewcock advised tree had been decorated with the help of the team & had been very well received
- AOB
  - Cllr Lewcock updated on Millenium Green Play Area. Following her meeting on 26<sup>th</sup> she is awaiting costs – she will feed this back to the council when received.

DATE AND TIME OF NEXT MEETING: Tuesday 13<sup>th</sup> January 2026

Yours faithfully, **Cllr Paul Sexton (Chair)**

### Income & Expenditure - October

Details	Income	Expenditure
	£	
British Gas Service Contract	-	£ 30.82
	£	
BP Amazon (Christmas Lights)	-	£ 29.98
BP Sainsburys Fuel		£ 99.77
BP Trade UK - Screwfix		£ 15.22
J Hall	£ 20.00	
BP Staff Expenses		£ 126.00
	£	
J Rich Room Hire	10.00	
EON		£ 128.68
	£	
BACS	-	£ 947.94
	£	
J Rich Room Hire	20.00	
BACS		£ 2,968.74
	£	
Bank Charges	-	£ 6.00
	£	
STO MC Robson	-	£ 80.00